Boy Scout Summer Camp
Leader's Guide
2014

BOY SCOUTS OF AMERICA®
SIMON KENTON COUNCIL

Boy Scout Summer Camp Information For 2014

Chief Logan Reservation

WELCOME!

……to the "Friendliest Camp in the Country," Chief Logan Reservation!

As you read through this leader's guide, you will learn about the program opportunities and adventure that await you here at Chief Logan Reservation.

Here at Chief Logan Reservation, we take pride in our open and flexible merit badge program. What is an open and flexible program, you ask? In short, there are no scheduled times your scout can work on a merit badge. We do not turn scouts away from program sessions because they did not sign up several months in advance or because a class is too full. During program hours, a scout may go to an area at any time to work on any merit badge, with few exceptions. This allows the scout flexibility to work on more merit badges. Here at CLR, our program fits the unit's schedule; the unit does not have to fit ours.

In addition to merit badge opportunities, we hope that you will take advantage of our special programs such as: Foothills of the Frontier for first-year campers, Frontiersman program, Wilderness Survival Outpost, C.O.P.E, Waterfront Luau, Camp-wide Game, Mile Swim, Paul Bunyan Axemanship, and many more! More information about these programs is enclosed and will be given during the camp wide tour.

The Chief Logan Reservation Staff is looking forward to making this week a memorable one for you and your unit. After reading this guide if you have questions about anything that we left out or is unclear to you please feel free to contact us at clrcommissioners@gmail.com . Our commissioners will do their best to find the answers you seek and get in touch with you as quickly as possible.

The Staff of CLR

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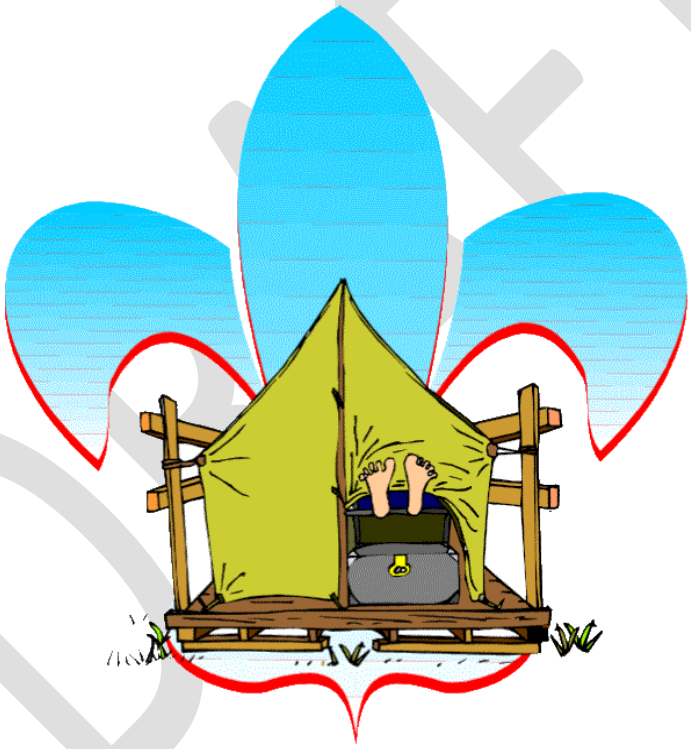
PREPARING FOR CAMP



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How to Register for Camp

Reservations for the 2014 Season

All site-saver registrations are to be made online at www.skcscouts.org. A $100.00 per unit deposit is required for your site-saver registration This deposit is not refundable or transferable if the unit does not attend camp in the year for which the reservation was made. You will need to select your choice of camp, session and campsite. Payments can be made online or mailed to the Simon Kenton Council Leadership Development Center.

Sharing a Campsite

Units may join together in a campsite to help meet two-deep leadership requirements. It is up to the units wishing to share a site to get together and make things happen. In order to accommodate the maximum number of Scouts at camp in a given session, the camp administration may place smaller troops together in a campsite.

Provisional Camping

Boys who cannot attend camp with their home unit or want to attend different week are encouraged to attend camp. When a Scout comes to camp without his unit, he will be placed with another unit or placed in a camp staff-led provisional unit.
If a Scout would like to attend with another unit, the Scout or Scoutmaster should make arrangements with the Scoutmaster of the unit the Scout would like to attend before camp begins so that proper arrangements may be made. For this session of camp, the Scout should function as if he is a member of this unit, and use this unit number on all camp paperwork so that advancement and other records are properly routed back at the end of the session.
Scouts who do not attend camp with a unit will be placed in a camp staff-led provisional unit with two- deep leadership. This is not recommended for first-time campers.

Reservations for the 2015 Season

Units that are attending camp in 2014 have the first choice in reserving the same site in the same week for 2015. They have until noon on Friday of camp to reserve the same site for the following year.
Other units may sign-up for the weeks in the 2014 season when the corresponding week in 2015 has concluded.

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2014 Summer Camp Dates

Boy Scout Summer Camp

Boy Scout Week 1	June 15 – June 21
Boy Scout Week 2	June 22 – June 28
Boy Scout Week 3	June 29 – July 5
Boy Scout Week 4	July 6 – July 12
Boy Scout Week 5	July 13 – July 19
Boy Scout Week 6	July 20 – July 26

2014 Registration Process

All registrations are completed online.

- Visit www.skcscouts.org/camping/boy-scout-summer-camp/ Follow the register here link.
- Enter all the names of the Scouts and Leaders that will be attending camp.
- Enter the billing information and "Book Reservation". This will complete your registration process.

Any payments that are made cannot be applied until the "Book Reservation" process is complete.
The names of everyone entered will be your official Troop Roster for camp. All payments, roster changes and additions can be made online. After any additions are made, you will need to complete the "Book Reservation" process again.

2014 Camp Fees

Unit Site-Saver Deposit

Along with a Reservation Form, a site-saver deposit of $100 per unit is required by January 1, 2014 to hold a site. This deposit will be applied to the current year's fees, be held for next year's deposit, or refunded to the unit. After January 1st, it is not refundable or transferable if the unit does not attend camp in the year for which the reservation was made. The site saver form is available on our website at www.skcscouts.org/campforms/

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Payment Schedule

Camp fees are: $270 per youth and $170 per adult. If a deposit of $25 is made by March 1 and the remaining balance of $225 is **paid in full** by May 1, then the scout will receive the "Early Bird Discount" price $250. Fees are for the total unit based on total number booked! If a payment due date falls on a weekend or holiday when a Service Center is closed, the due date will be the next business day. **ALL CAMP FEES MUST BE PAID IN FULL BEFORE ARRIVING AT CAMP!**

Boy Scout Summer Camp	**Due Date**	**Youth**	**Adult**
Individual Deposit (See Below)	March 1	$25	$25
Final Payment (Discount Rate)	May 1	$225	$125
Total Due (Discount Rate of -$20 per person)	Full Payment Received by May 1	$250	$150
Total Due (Regular Rate)	Full Payment Received between May 1 and start of camp	$270	$170

- Counselor-in-Training A, which is a one-week program, has a fee of $100.
- Counselor-in-Training B, which is a two-week program, has a fee of $200.
- There may be additional charges for specific camp programs; consult the program section for details.

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Payment of Fees

Your unit is responsible for payment of fees; the Simon Kenton Council does not track individual camper payments. We strongly suggest that participants make regular payments each month to their troop as needed so the troop can make the payment dates to the Columbus Service Center. If a payment Due Date falls on a weekend or holiday when a Service Center is closed, the Due Date will be the next business day. Failure to meet the payment dates may result in loss of your reservation.

You must include your registration number to make your payment along with the names of the youth attending and the adults.

Council Service Center can be found at the following location and phone number:

Simon Kenton Council, BSA
807 Kinnear Rd.
Columbus, OH 43212
Phone: 614-436-7200
FAX: 614-436-7917
Toll Free: 1-800-433-4501

Individual Deposit

By **March 1** for Boy Scout Summer Camp, a per-person, Individual Deposit of $25 is due. This deposit is based on the number of youth and adult reservations you have on record with the Simon Kenton Council on that date. This deposit is non-refundable, but is transferable to another person, so long as the reservation does not decrease. You may increase your reservation after this date provided there is room available in camp.

Example 1: If a Troop has a reservation for 15 youth on March 1st, but only 12 youth attend camp, the Troop is responsible for 12 full camp fees plus 3 lost Individual Deposits of $25 each.

Example 2: If a Troop has a reservation for 15 youth on March 1st, but comes to camp with 18 youth, the Troop is responsible for 18 full camp fees.

Example 3: If a Boy Scout Troop has a reservation for 15 youth on March 1st, three youth from the original reservation do not attend, but four new youth join and attend, then the Troop is responsible for 16 full camp fees.

Camp Fee Rates

The normal camp fee is the Regular Rate, and this rate will be applied unless the Discount Rate is verified for each individual during check-in. For all members of your troop to qualify for the Discount Rate, fees for all members of your unit must be paid by May 1. If not, only those individuals who paid by May 1 qualify for the discount, and other members are charged the Regular Rate.

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Complimentary Leaders

While all adult leaders receive a deeply discounted camp fee, the Simon Kenton Council offers a complimentary leader based on the number of Scouts attending as follows:

Under 5 Scouts	0 complimentary adult leaders
5-20 Scouts in camp	2 complimentary adult leaders
21-32 Scouts in camp	3 complimentary adult leaders
33 or more Scouts in camp	4 complimentary adult leaders

Camperships

Limited Camperships are available for boys or leaders with a financial need who are registered with the Simon Kenton Council, BSA. (Out-of-Council participants should check with their home council for possible campership assistance.) Normally, up to 50% of the fee may be awarded.

Because campership funds are limited, we ask that applicants justify their need for assistance.

Campership Applications should be sent to the Council Campership Committee by March 1 for consideration. (Campership Applications received after March 1st will be considered only as funds remain available.) Applicants for camperships will still receive the early Discount Rate, provided they pay the balance of their fees within two weeks of campership notification. Campership applications are available on our website at www.skcscouts.org/campforms/

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Camp Refund Policy

Qualified refunds are made to units, not to individuals, since fees are paid to the camp by the unit. Units should then give the refund to the individual.

Advance planning and purchasing must be done prior to the start of camp, making accurate pre-camp registration an important part of a great camping experience for all Scouts.

Refund of Site-Saver Deposit

A unit may cancel their camp reservation for the following summer and receive a refund of their site-saver deposit prior to December 31. The unit must send a written request to the Camping Department at the Simon Kenton Council Leadership Development Center.
The unit site-saver deposit fee is not refundable after January 1 of the year you are attending, but counts toward total camp fees. After January 1 the deposit is not refundable or transferable if the unit does not attend camp in the year for which the reservation was made.

Refund of Camper Fees

If a Scout cannot attend camp, but another Scout in the same unit (not previously registered for camp) attends in his place, the Camper fees are transferable.
Requests for refunds of camper fees will be considered as follows:

- **Prior to March 1**, individual cancellations are eligible for a refund of 100% of individual camper fees paid.
- **Between March 1 and May 2,** individual cancellations are eligible for a refund of individual camper fees paid, less the non-refundable individual deposit fee of $25.
- **Between May 2 and fifteen days prior to the start of the camp session, i**ndividual cancellations due to illness, death in the family, or other similar personal emergency are eligible for a refund of 50% of individual camper fees paid. Summer School attendance, discipline, or changes of family schedule do not constitute a personal emergency.
- Individual cancellations not meeting the conditions outlined above are not eligible for a refund of individual camper fees paid.
- **After the start of the camp session (check-in),** Scouts who leave camp prior to noon on Tuesday due to a death in the family, family emergency or injury at camp may, at the discretion of camp management, receive a coupon to attend camp as a provisional camper in a later camp session during the same camping season.

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Camp Cancellation

In the event a full session of camp is cancelled, full refunds will be made. In the event that a session is cut short due to an unforeseen emergency, partial refunds, based on the percentage of the camp session missed, will be made.

Requesting and Receiving a Refund

- As soon as a refund is foreseen according to these guidelines, the Unit Leader should complete and submit a Refund Request Form:
  - to the Camping Department at the Simon Kenton Council Leadership Development Center in Columbus if more than seven days prior to the start of camp.
  - to Camp Management during camp check-in.

- Refund requests should provide complete information and reasoning for the request to assist Camp Management in considering the request.

- All camp fees and refund requests must be reconciled during camp check-in. No refunds will be negotiated after the close of the camp.

- The Camp Director is fiscally responsible for the summer camp operation, and, in consultation with the Camping Department, is the authority on all camp refund matters.

- All camp refund requests and fee reconciliations are reviewed by the Camping Department after camp to ensure accuracy.

- Any and all refunds will be issued by check from the Council Service Center.

Simon Kenton Council, BSA
Attention: Camping Department
807 Kinnear Rd.
Columbus, Ohio 43212
FAX 614-436-7917

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Pre-Camp Promotion Ideas

- Order of the Arrow Camp Promotion Visit. Contact your Chapter Chief/Adviser to schedule a time. Call your District Executive if you don't know who your Chapter Chief/Adviser is.
- Take boys on weekend campouts to camp.
- Have boys make a list of merit badges, awards, and programs they are interested in at camp.
- Have fundraisers to help boys earn money for camp fees.
- Provide unit scholarships to boys who do something special.
- Invite camp staff members to visit your unit.
- Talk about camp plans often - with boys and parents.
- Have a camp bulletin board at every unit meeting - pictures, sign-up list, program, plans, etc. Work with boys who will be joining the unit in the spring.
- Check out one of the Camp Promotion videos from the Council Service Center and show it to your unit.
- Show boys some of the camp pictures.
- Conduct a special Parent's Night presentation:

Troop Parents' Night Agenda

Introductions
Presentation
Slide Show Video Photographs
Youth Word-of-Mouth
Describe Camp Program Opportunities
Order of the Arrow
FUN FUN FUN
When is the Unit Going to Camp?
How boys can make a game plan of merit badges and programs
Distribute Medical Forms and explain them
How much will it cost?
Camp Fee
Camp Savings Plan
Camp Cash from Popcorn Sales
Camperships
Fee payment schedule
Transportation to Camp and Needs
Camp Leadership and Needs
Questions and Answers

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Planning Your Camping Adventure

Ask the Scouts what they want to do at camp. Share a list of possible camp activities with the Scouts. Get excited about going to summer camp! Find out what the Scouts would like to do together as a troop or patrol, with a friend or on their own.

Determine your unit advancement needs. Update your individual advancement records and have each Scout set a personal advancement goal for his time at camp.

Meet with the Unit Committee. Sketch out a program for the unit's time at summer camp. Discuss your objectives and build the accomplishment of those goals into the program. Get the support of the committee behind you. Have the committee help you draft a list of activities for the program, and then work with your leaders and Scouts to refine that list into a program plan.

Use your resources. The council website is a great resource to assist with your planning and answer your questions. The address is http://www.skcscouts.org. Additionally, the Camping Department at the Simon Kenton Council Service Center in Columbus can help answer your questions.

Planning Timeline

January / February / March

- Fix the responsibility so that each committee member has and understands his job in the Summer Camp experience.
- Review this leader's information - twice. Discuss ideas and suggestions. Determine your unit's desires. Review forms and set tentative program. Review equipment needs.
- Develop and implement a camp sign-up and budget plan. Have boys make early-bird payments on a payment plan.
- Set up unit account to manage payments and registrations online.
- Individual camp deposits of $25 per person are due March 1st.
- Have committee members contact parents about camp. Get individual commitments. Conduct a parent's night promotion/planning meeting. Distribute "Parent Information" to parents. Distribute medical forms to families.
- Submit Campership Applications for Scouts with a financial hardship.
- Have Order of the Arrow conduct unit elections and camp promotion event.

April / May / June

- Plan final unit program (be flexible). Complete the necessary forms. Secure equipment for unit.
- Secure a Local Tour Permit from the Council Service Center. Out-of-Council Units traveling more than 500 miles will need a National Tour Permit.
- Collect fees for Early-Bird fee incentive.
- Make payments and manage registrations online or when sending monies to the Council Service Center

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include your registration number. Be aware of the dates for the camp program you are attending

- Complete the camp Merit Badge Record form (blue card) for each merit badge a boy plans to work on while at Boy Scout Camp.

Four Weeks Prior to Camp

- Remind everyone of dates, arrangements, equipment needs, departure times, etc.
- Collect and submit any remaining fees or late fees. Make payments and manage registrations online or when sending monies to the Council Service Center include your registration number. It will be much easier to check-in at camp if all fees are paid in advance. Roster and balance of fees are due May 1st.

Two Weeks Prior to Camp

- Obtain estimate of visitors who will eat at camp on Family Night.
- Collect any remaining Medical Forms.
- Check for completeness, signatures, and any other special needs.
- Complete any remaining camp paperwork, such as the Merit Badge Record forms. One for each merit badge a boy plans to work on while at Boy Scout Camp.
- Prepare for check-in at camp. Have ready your tour permit, medical forms, prescription medications, visitor count, remaining fees, and a big smile.
- Notify camp administration of any special dietary needs for health or religious reasons.

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Camp Equipment Needed

Recommended Individual Equipment to Bring

- ☐ Completed and appropriate medical form
- ☐ Flashlight with extra batteries
- ☐ Official Scout Uniform
- ☐ Scout knife or pocket knife
- ☐ Extra shirts and shorts
- ☐ Scouting-related t-shirts
- ☐ Swim suit
- ☐ Belt
- ☐ Socks for each day
- ☐ Scout Handbook for your program level
- ☐ Cap or hat
- ☐ Underwear for each day
- ☐ Pajamas
- ☐ Handkerchiefs
- ☐ Sleeping bag or blankets
- ☐ Toilet articles –toothbrush, toothpaste, soap & holder, comb, etc.
- ☐ Towels
- ☐ Sleeping pad and/or cot
- ☐ Spending money for the Trading Post
- ☐ Pack, bag or foot locker
- ☐ Extra shoes and/or boots (NO OPEN-TOED SHOES)
- ☐ Water bottle/canteen/hydration system
- ☐ Poncho or rain jacket
- ☐ Sunscreen
- ☐ Lip balm
- ☐ Work gloves for projects

Additional Items for Scouts to Bring

- ☐ Completed Merit Badge work
- ☐ Merit Badge pamphlets
- ☐ Totin' Chip
- ☐ Firem' Chit
- ☐ Order of the Arrow Sash
- ☐ Order of the Arrow attire

Optional Individual Equipment to Bring

- ☐ Insect repellant
- ☐ Writing materials
- ☐ Small, metal mirror
- ☐ Ground cloth / tarp to cover tent
- ☐ Camera
- ☐ Sewing kit
- ☐ Bible or prayer book
- ☐ Watch
- ☐ Sunglasses
- ☐ Pre-addressed envelopes & stamps
- ☐ Pillow
- ☐ Compass
- ☐ Personal first aid kit
- ☐ Trading patches

Please mark all personal items with name and unit number.

Special Equipment to Bring

Participants in several aquatic badges will need to bring long pants, long-sleeve shirt, and shoes that will get wet.

Participants going on overnighters must bring a backpack and other items.

DO NOT Bring To Camp

- ☐ Inappropriate knives (including sheath knives)
- ☐ Fireworks
- ☐ Matches or lighters
- ☐ Personal archery equipment
- ☐ Personal firearms and weapons
- ☐ Private ammunition
- ☐ Bicycles
- ☐ Martial arts equipment
- ☐ Pets
- ☐ Radios, TV's, video games, or MP3 players
- ☐ Immoral materials
- ☐ Non-participant siblings

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Equipment Provided by Camp

The staff at our camps work hard to provide quality equipment and a prepared camping area for each unit in camp each session. Each camping area is equipped with the following items:

- Latrine, washstand and toilet paper
- Broom and cleaning supplies
- Trash can with lid

In Campsites:

- BSA Wall Tents in campsites (one tent for every two people up to the campsite capacity)
- Dining Fly
- Picnic table

Equipment is provided up to the capacity of the camping area. Units should bring the above equipment to accommodate additional campers beyond the capacity of their camping area. Each individual is required to have a minimum of 30 square feet of floor space in a tent, and tents must be marked "No Flames In Tents."

Recommended Unit Equipment

- American Flag
- Troop Flag
- Patrol Flags
- First Aid Kit
- Lockable Cashbox
- Program Books
- Unit Program Material
- Unit Roster Sheet
- Tour Permit
- Adequate Camp Leadership
- Insurance Claim Form and Policy Number (for Out of Council Units)

Optional Unit Equipment

- Cooking & Dishwashing Gear
- Coffee & Coffee Pot (for campsite)
- Axes & Saws
- Rope & Twine
- Laundry Detergent
- Dutch Ovens
- Lanterns & Fuel (Propane only, please)
- Ceremony Items
- Surprise Awards for boys
- Patrol Equipment Boxes
- Portable two-way radios for use in communicating among troop, especially in case of emergencies, and to listen for announcements from Camp Administration that are broadcast simultaneously over P.A. and radios.

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Arrival: Check-In Procedures

1. **Arrival.** Please plan to arrive in camp between 2:00 p.m. and 3:00 p.m. in the afternoon. **Please DO NOT plan to arrive early** – the camp cannot accommodate units that arrive early, and you will have to wait to check in until 2:00 p.m. If you do arrive prior to 2:00 pm, please stay in the parking lot area. Upon arrival, camp staff members will greet you and introduce you to your unit guide, a staff member who will guide your unit through check-in and serve as a liaison throughout your week at camp. ***Note: Having your troop wearing their swimsuits under their uniforms, or in their backpacks, can greatly reduce campsite setup and swim check time***

2. **Medical Screenings and Registration.** After checking in at the parking lot, your troop will be assigned a staff member to guide you to your campsite and through the rest of check-in. Each person attending camp will be given a brief personal medical screening during which their health form will be checked and they will be asked about recent illnesses. The Unit Leader responsible for registration will be checked first, and then will proceed to registration as instructed by either a commissioner or the troop's guide. While the Unit Leader is at registration, the rest of the unit will receive medical screenings.

   For registration, please have the following items completed and ready when you arrive to make check in at camp as simple, quick and efficient as possible:

   - Two (2) copies of your unit's camp roster, including any leaders who may rotate in or out of camp during the week.
   - Copies of receipts of all camp payments made at the council service centers prior to your arrival at camp
   - Check, cash, or money order for any balance due for camp fees or visitor meals
   - Completed Refund Request, if applicable
   - Tour Permit
   - Visitor Night Meal Order
   - Special Dietary Needs Alert if you have anyone who cannot eat certain foods for medical or Religious reasons.
   - Current and appropriate Health Forms with all appropriate signatures for each person (youth or adult) who will be staying overnight during the week. A health form is required for anyone staying overnight at camp. Health forms and special needs request forms are available on our website at www.skcscouts.org/campforms/

3. **Initial Campsite Setup.** After medical screenings, your unit will go to its assigned camping area to unload equipment and minimally set up the area (you will have more time later in the afternoon to complete set up). At Chief Logan Reservation, each troop sets its own tents each week. At this point in the Sunday schedule, however, do not expect to set up all of your tents. To keep you moving through check-in, you will just set enough tents to store all your gear and provide accommodations for changing into swim suits. Once tents are set, have everyone store gear and change into swimsuits. Closed-toed shoes must be worn at all times while in camp, so please make sure everyone is wearing close-toed shoes before you head to the Dining Hall.

4. Go to **Dining Hall** for orientation and table assignments.

5. Go to **Waterfront for swim check**. Buddy tags are given only to persons who have been given a medical re-check. Every unit must visit the waterfront to receive Waterfront orientation and have buddy tags made, no prior swim check results will be accepted. Every youth and adult must be present for the waterfront safety talk, regardless of whether they are testing or not. Swim Tests will be given to everyone during check-in to determine their swimming ability, and each person's buddy tag will be color-coded to match the swimming ability demonstrated in their swim test. Swim Tests are also held during the week for those who wish to move up in

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classification. The swimming area is sectioned off by depth for each ability group (non-swimmers in shallow water, swimmers in deeper water) during Free Swim time. Classifications for ability groups are as follows:

- *Non-Swimmer* : all-white buddy tag – comfortable in shallow water
- *Beginner:* red and white buddy tag – can swim 50 feet
- *Swimmer:* red and blue buddy tag – can swim 100 yards (75 yards with any strong stroke and 25 yards using a resting backstroke) and rest by floating

6. Return to the campsite for additional camp set-up. Conduct the Opening Inventory / Damage Check of your campsite with your unit's staff guide.

Departure: Check-Out Procedures

There will be a check-out procedures meeting Friday afternoon directly after lunch for unit guides, adult leaders, and senior patrol leaders. Check-out and equipment storage procedures will be reviewed during this meeting.

At this meeting, your unit will also be given an evaluation form. We ask that your unit's youth and adults discuss the week and work together to fill out the evaluation, and we ask that you fill out this evaluation before you leave camp, so we can use it to continue to improve as our summer progresses. If you have problems or questions during the week, however, please don't hesitate to contact a commissioner or member of camp management. We want to hear if you are having problems or issues so we can help you address them as soon as possible.

Before leaving your campsite, you **MUST** be checked out by a check-out commissioner. If you plan on leaving after campfire the last night or before 8:00 a.m. in the morning, please make arrangements in advance with your unit guide, the commissioner staff, and the Food Service Director. If you leave early, you still must be checked out before you can leave.

Unless you have made other arrangements, your unit guide will report to your campsite after breakfast to assist you with check-out. He or she will examine the inventory sheet prepared for your site by the Quartermaster along with all campsite equipment - tents, flys, latrine, washstand, etc. The site inventory sheet will be used to assess any damage to the site and/or equipment. Arrangements for restitution for damages will be made before the troop leaves camp.

- Advancement records, including any remaining merit badge cards, will be distributed upon check out. Check all materials thoroughly! It is much easier to make corrections while you are still at camp.
- All medical forms and medications will be available after the Friday Night Campfire (for units departing early) or for pick up at the health lodge on Saturday morning.
- Buddy tags will also be given to troops along with their medical forms and medicines.

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In order to be checked out, your unit must:

- Fold cots neatly and store them as directed by your unit guide.
- Take down tents, roll them neatly and to the standards laid out in the Friday checkout meeting, and then stow them as your guide directs.
- Tents and cots will either be stowed on the floor in the Scoutmaster's tent or taken to the road so they can be shifted to a different site for use the next week.
- Remove trash from pit latrines - it belongs in the trash barrel.
- Place all trash bags at your campsite's designated trash pick-up site for pick-up by Ranger Staff.
- Police the campsite for trash and lost items.
- Return any other borrowed camp equipment to the Quartermaster.
- Return your troop's phone pass to your unit guide.

After you have been checked out and vacated the campsite, your unit guide will turn in your phone pass and campsite inventory sheet.

Before you leave, we also ask that you:

- Check in with the camp clerk to see if there are any Lost and Found items for your troop or any mail you may not have received.
- Complete session evaluation.
- Fill out and hand in your site saver at the trading post, if you have not already done so.

Please plan to depart by 10:00 a.m., and have a safe trip home!

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LIFE AT CAMP

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Location of Simon Kenton Council Summer Camp

Chief Logan Reservation Location

The camp is located approximately 5 miles off of U.S. Highway 35 between Chillicothe and Jackson, Ohio.

If you are approaching from the west (via Chillicothe) exit left onto Elam Road. After ¼ mile Elam Road merges into Bronx Corners Road, just past the old Trippie's Warehouse. Continue on Bronx Corners Road for ¾ mile, then turn left onto Boy Scout Road.

If you are approaching from the east (via Jackson), exit right onto Bronx Corners Road. After ½ mile, turn right onto Boy Scout Road.

Once on Boy Scout Road, travel 2 ½ miles, and the road ends at John W. Barbee Road. Turn left onto John W. Barbee Road and proceed 1.2 miles to a hairpin turn. Stay to the right through the hairpin, and cautiously proceed at 20 mph another 1 ½ miles to the camp gateway. The parking lot is straight ahead, and camp staff members will meet you at the entrance to the parking lot and guide you from there.

A map to Chief Logan Reservation is included with this guide. Please note that the computer-based camp location in most map programs is probably incorrect. If you use google maps (http://maps.google.com/), however, you can find the correct destination for use in directions by searching for "Boy Scouts Camp Ranger, 3600 Scout Camp Rd, Ray, OH 45672-9676".

Camp Accommodations

Chief Logan Reservation Accommodations and Capacity

Chief Logan Reservation uses BSA wall tents. One tent, placed atop wooden platforms, is provided per site for adult leaders. This Scoutmaster tent is set up prior to arrival. The troop sets up the remaining tents upon arrival and takes them down at the end of the session. The camp provides a cot for each person. Campsite capacity is based on two people in each tent. Each campsite has a dining fly with a picnic table, a trashcan with a lid, a broom, and cleaning supplies. Latrines have running water and a supply of toilet paper and a washstand. A fire extinguisher or water bucket is also provided and must be maintained for emergency use only.

Campsite	Number of Tents	Normal Capacity 2 per tent
Adena	10	20
Chinook	25	50
Hopi	20	40
Lower Hopewell	10	20
Upper Hopewell	8	16
Iroquois	20	40
Lakota	25	50
Miami	20	40
Mingo	20	40

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Mohawk	25	50
Lower Navajo	12	24
Upper Navajo	10	20
Shawnee 1	25	50
Shawnee 2	25	50
Shawnee 3	25	50
Tecumseh	20	40
Ute	10	20
Yuma Front	12	24
Yuma Back	12	24

Exceeding Campsite Capacity

If your unit will exceed the capacity of your assigned campsite, there are several options:

1. Remain in the assigned campsite and bring your own tents to supplement the camp-provided tents. Unfortunately, we are not able to provide additional tents beyond what is normally in the campsite.
2. Move to a larger campsite, if available.
3. Overflow into additional campsites. We will do our best to place the unit in neighboring campsites.

If your unit will likely exceed the capacity of your reserved site, please let the Council office know as soon as you can so we can figure out an option that will work best for your troop given the numbers we are expecting during the week you'll be in camp.

Damaged Equipment

It is expected that Scouts will properly take care of all equipment they use. Sometimes, however, equipment is damaged and it needs to be repaired or replaced. If members of your unit misuse camp equipment, the cost of repairing or replacing any damaged equipment should be settled before your unit leaves camp. Damages should be reported to your unit guide, a Commissioner, the Quartermaster, or a member of the Ranger Staff. In the event damages are discovered after your departure from camp, an invoice will be sent to your unit for payment.

If you find something that needs repair in your campsite, please notify your unit guide, a Commissioner, the Quartermaster, or a member of the Ranger Staff, or write up a Work Order. Work Order forms are located in dining halls and camp offices, and each camp has a designated location to collect work order requests.

Our Ranger Staffs pride themselves on meeting your needs in a timely fashion. If a pressing need is not being met, please approach a member of the Commissioner's staff or camp management and they will be happy to help facilitate your request.

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Equipment Damage Charges

Each camper and troop is responsible for taking care of the camp equipment assigned for their use. In case of damage to this equipment caused by the unit, the individual or troop is responsible for the cost of repairing or replacing the damaged item. The current fees for damages are as follows:

Canvas Replacement for Cots (Rips, Cuts, Writing on Canvas)	$30.00
Cot Replacement (when canvas and frame are both damaged)	$70.00
Cot End Board Replacement	$5.00 each
Cot Leg or Side Board Replacement	$6.00 each
Picnic Table Boards	$15.00 each
Writing on Tent Canvas Rip in Tent	$5.00 per inch $10.00 per panel

Charges for destroyed waterproofing and types of damage not noted above will be determined on a case by case basis. The maximum fee per tent and platform set is $400.00.

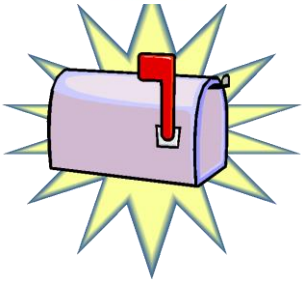
Summer Camp Basic Services

Smoking

Smoking in camp is prohibited. If you do smoke, please do so only in the designated smoking area located in the parking lot. Please respect the outdoors by properly disposing of any cigarette butts. Please share this information with any guests or rotating leaders that will be in camp during the week.

Mail

Mail is picked-up and delivered each day. Outgoing mail should be placed in the camp mailbox located in the Administration Building. Incoming mail will be distributed to your unit during a meal by a staff member, or can be picked up in the camp office. Mail received after a unit has left camp will be returned to sender, so be sure that there is a return address. Stamps and envelopes can be purchased in the trading post. Mail should be addressed as follows:



Chief Logan Reservation
Scout's Name
Troop #, Campsite
C/O Chief Logan Reservation
3600 Scout Camp Road
Ray, OH 45672-9676

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Quartermaster

The Quartermaster is responsible for camp equipment, including tents, stakes, cots, posthole diggers, service project equipment, etc. If at any time throughout the week you have an issue with any of your campsite equipment, including leaky tents, the Quartermaster is there to help you. You may also check out tools and other equipment with the Quartermaster. The Quartermaster will announce at the beginning of the week a regular time and place that you can bring your concerns and they can be addressed. If you cannot locate the Quartermaster in a timely manner, you may leave your request in the Administration Building.

Showers and Restrooms

Chief Logan Reservation has warm water showers and flush toilets for use by adult leaders and youth. Separate facilities are provided for men, women and girls, and boys.
Restroom/latrine facilities are also located in camping sites, program areas, dining halls, and other central camp facilities.

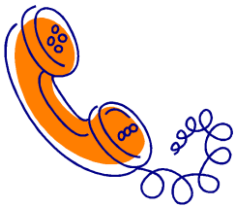
In order to ensure appropriate behavior, hazing, or bullying behaviors, troops are asked to send at least one adult to stand outside the entrance of the shower house while your boys are using the showers. Every incident of misbehaving scouts in the youth showers occurred when an adult leader was not present in the proximity to the shower house

Mid-Day Break

Camp is an exhilarating and tiring experience for everyone. A rest period is observed each day from after lunch to 2:00 p.m. or for a half an hour after lunch if lunch ends after 1:30 p.m. This is an excellent time to work on quiet, restful projects or just write a letter to send home.

Telephone Pass

Chief Logan Reservation (740) 702-2272



Your troop guide will provide your troop with a phone pass when you arrive in camp on Sunday. Scouts must have the phone pass to use phone located in the administration building. Troop leaders should keep the phone pass and use their discretion when allowing the Scouts to make calls. The reasoning behind this is to prevent homesickness. If you do have a homesick camper wanting to call home, try to get them involved in a camp activity, or ask a staff member to help take his mind off of home.

Trading Post

The camp Trading Post is open every morning, afternoon, and evening for your convenience. An exact schedule is posted on the Trading Post door. The Trading Post provides a wide assortment of souvenir, program and comfort items for sale. Handicraft Kits, supplies, patches, T-shirts, hats, merit badge pamphlets, candy, soft drinks, ice cream, sundries, and many other items are available. Items not available at the Trading Post can usually be obtained upon request. $25 - $50 should be sufficient to meet the needs of most boys for a week of camp, depending on the program they are attending and the projects they wish to complete.

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Bank and Trust

It is strongly suggested that an adult leader serve as "banker" for the unit during the week for safeguarding money and other valuables. We suggest that each unit use a lockable cash box for this purpose.

Chapel Services

There will be inter-denominational vesper services Sundays, Wednesdays, and Fridays before each of those evening's camp-wide campfires. All Scouts and leaders are encouraged, to demonstrate the twelfth point of the Scout Law. In addition, the chapel is available for special troop services.

Lost and Found

The "Lost and Found" box is located at the Camp Office in the Administration building. After the camping season concludes, all unclaimed items left in the box will be donated to charity after September 1st. To inquire about lost items after camp, contact the Ranger at 740-702-2279.

Commissioner Service At Camp

Commissioners are our customer service department at camp and are here to help make your week at camp as enjoyable as possible. No, they cannot keep it from raining, so please don't ask. But, if you have a question or concern, please let a commissioner know. Chief Logan Reservation continually strives for improvement. If we don't know it's broken, we can't fix it. Commissioners also are responsible for a lot of the behind-the-scenes functions of camp. You will most likely find them behind a camera throughout the week capturing moments of friendship and magic. These photos will be viewed in a slideshow at Friday night's campfire. You can also find a commissioner or someone who is able to contact a commissioner in the Administration building at any time during the day. Please feel free to bring your concerns or suggestions to them if you don't see them out and about.

Camp Commissioners, each unit is assigned a program staff member who serves as your unit guide throughout the week. This staff member is your guide through Check-In, checks your unit out when you are leaving, takes your Scouts on a Camp Tour the first day, eats meals with your Scouts, and should visit your campsite regularly to spend some time getting to know your Scouts and meeting their needs. Feel free to consult your assigned staff member if you have any needs throughout the week. Love your troop guide? Please let an administration staff member know so we can make sure they get recognized!

Flag Ceremonies

Flag ceremonies occur after breakfast and dinner each day. Therefore, we wear the field dress uniform to breakfast and dinner. Once dismissed from the dining hall, lines are formed on the road for flag ceremonies. Leaders and Scouts will fall into the appropriate line as directed by the staff. Senior Patrol Leaders will sign up their troop for at least one flag ceremony during the SPL meeting at the beginning of the week.

Friendship Circle

Ten minutes before each meal, everyone at Chief Logan Reservation gathers in Friendship Circle to sing songs, play games and get to know each other better. Please encourage your youth and adults to not only attend but participate in Friendship Circle. It might seem silly sometimes, but it is a lot of fun if you are playing, too. Please plan accordingly and leave your campsite at the appropriate time to ensure you arrive at Friendship Circle at the appropriate time. We suggest having your boys starting heading out when the waiter call is played over the PA system.

Campsite Inspection

Camp cleanliness is the responsibility of the unit and unit leadership. Our camps use a self-evaluation method to maintain campsite sanitation. Please encourage your Scouts to keep their living areas clean and safe throughout the week. Scouts aren't the only critters in these woods that enjoy Ski - raccoons and skunks love it when food is left in tents! The Senior Patrol Leader should check for cleanliness of the latrine, washstand, tent areas, and campsite grounds. Fire Protection should be maintained and stocked. The area should be free of safety hazards, and needed repairs should be reported on a Work Order to the Ranger Staff. The Camp Commissioner is your campsite health and safety consultant and will also be looking at your campsite throughout the week for cleanliness and safety.

The Scout Uniform

Uniform promotes unity! Here at Chief Logan Reservation we encourage proper uniform at all times. This includes Activity uniform throughout the day, and Field uniform for flag ceremonies (Breakfast and Dinner).

Field Uniform:

- Official BSA uniform shirt-or-Venturing uniform shirt.
- BSA uniform shorts/pants, BSA zip off pant/shorts, or Venturing shorts/pants.
- Scout belt
- Scout socks
- (The proper salute for Field uniform for Boy Scouts is three fingers to the brow and Venturing is four fingers)

Activity Uniform:

- Any Scout T-shirt. This can be a troop shirt, camp shirt, or special event Scout shirt.
- BSA uniform shorts/pants
- Scout belt
- Scout socks
- (The proper salute for Activity uniform is right hand over heart)

Merit Badge Cards

If you did not bring merit badge blue cards with you, they can be obtained at the trading post throughout the week. Please give permission for your Scouts to work on specific merit badges by signing their merit badge cards BEFORE they begin working with a counselor. Scouts should bring their blue card with them when they begin working on a merit badge. Merit badge cards will be returned to scouts at the end of each session with a counselor. Areas will not hold blue

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cards and return them at the end of the week, although they do keep their own records of what the Scout has completed. If you have problems with a Scout not having his merit badge card please see us in the Administration building and we will do our best to solve your problem. We encourage adult leaders to glance at each Scout's blue cards every night to keep track of their progress and provide guidance as needed.

Troop Night

Tuesday night most program areas close early to encourage your troop to plan an activity together. Pizzas and drinks can be pre-ordered through the trading post. These pizzas are made by our staff and are **in addition to supper**. Some areas will have special troop challenges and activities going on until 8:00 pm. The Frontiersmen will be working on their Service Project Tuesday evening as well, but should be finished in time for troop activities, depending on their project.

Senior Patrol Leaders

Your Senior Patrol Leader is a vital part of your troop structure. He will also be a key link too for your troop during your camp experience. Your SPL will have meetings with commissioners throughout the week to relay important information between the camp and your troop. Make sure he is passing information along to you and the rest of the troop. A few things your SPL should bring to your troop from the meetings are: flag and shower house sign ups, program information, campfire planning, and troop night pizza reminders.

Camp Policies

This is not necessarily a complete listing of all policies in place regarding camping at Simon Kenton Council Camps, and these are subject to change without prior notice.
Any staff member, leader, or camper unwilling to abide by these policies will not be permitted to remain in camp. The Camp Director and Camp Ranger are the highest authority in camp in interpreting these policies. When deemed necessary by the Camp Director, appropriate civil authorities may be notified.

Alcohol & Narcotics

Possession, consumption, or being under the influence of alcohol, narcotics, or dangerous drugs will not be tolerated on the properties of the Boy Scouts of America.

BSA Registration

All participants (boys and at least one of the adult leaders) and staff must be appropriately registered members of the Boy Scouts of America and have completed Youth Protection Training! Youth Protection

Training is available online at www.skcscouts.org

Campfires

During the week, there are three camp wide campfires. The Sunday night campfire, conducted by the staff, serves as the introduction of the staff and their programs. The Wednesday night campfire is a part of our parent night program, and is run by the Scouts. Finally, the Friday night campfire hosts our awards presentations and is a special treat for everyone.

Campfires follow chapel services. All campfires are high energy and are full of skits and songs.

Other than the camp wide campfires, program areas also hold various campfires during the week. They will vary from a campfire songs, to games, to wild and crazy antics. They are always a good time.

On Thursday night, those who do not go up on the rendezvous can enjoy a movie in our dining hall, or the luau/euchre tournament at waterfront. Drinks and snacks can be purchased during the movie. So, bring a chair, sit back, and enjoy the evening.

Child Abuse

It is mandatory that any staff member or volunteer report to the Camp Director any actual or suspected case of child abuse or neglect immediately. When an individual is suspected of having committed an act of an unacceptable nature, the Camp Director must be immediately notified. The Camp Director will then notify the Scout Executive, or his designee. Depending on the circumstances, law enforcement authorities may also be notified.

No one shall be deprived of food or sleep, be placed alone without supervision, observation, or interaction, or be subjected to ridicule, threat, hazing, corporal punishment, or excessive physical exercise. Each staff member and adult leader must be alert at all times to each camper's physical state. Any observed change should be reported to the Camp Director for the appropriate action. This can be done at swim time for cuts, bruises, etc., and at meals for behavioral changes.

Environmental Statement

The Boy Scouts of America cares about the environment. All Scouts and Leaders are charged to protect and nurture our environment especially while at camp. Help us keep your camp clean by:

- Recycling
- Practicing Low Impact Camping
- Observing the Outdoor Code

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Food

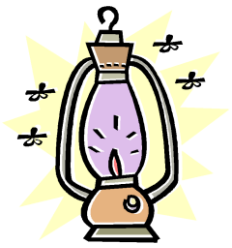
Food in tents is discouraged. Food in campsites should be controlled to reduce the attraction of rodents and other wildlife. Do not remove food from the Dining Hall without permission.

Trash Pickup

The camp ranger will pick trash up daily after dinner. If you have trash to be picked up, please have it securely closed and at your camp site's designated trash drop location (usually by the nearest road) following dinner. If you need extra trash bags or toilet paper, they can be picked up at the trading post.

Fuels and Fire Prevention

Danger from possible fire must be taken very seriously. When severe dry conditions exist, camp officials will take necessary steps to ensure fire safety measures are in place. Everyone in camp should feel a responsibility for fire prevention.



- Consult the current *Guide to Safe Scouting* for guidelines on the proper use of chemical fuels, lanterns, and stoves.
- Because serious accidents can happen when using fuel in lanterns and stoves and igniting fires with liquid starters, adult supervision is required when chemical fuels are being used for cooking or lighting.
- Propane devices are highly recommended over those that use Liquid Fuel. In fact, we request that units bring only propane devices to camp. Stoves and lanterns that use other fuels are permitted on the trail for crews participating in high adventure programs.
- Extra propane cylinders and cans of liquid fuels must be stored under lock and key in the camp fuel shed. Under no circumstances are they to be stored in the campsite. The fuel shed is accessed through the Camp Ranger.
- Bring empty fuel containers to the Camp Ranger for disposal. Do not place in or near fires.
  - Empty fuel containers will explode if heated and should never be put in fireplaces or with burnable trash.
- No tent material is completely fireproof. It can burn when exposed to intense, continued heat or fire. The most important safeguard is to keep flames away from canvas materials.
- Only flashlights and electric lanterns are permitted in tents or under dining flies. "No flames in tents" is a rule that must be enforced. No Smoking in Tents!
- Never use liquid-fuel stoves, heaters, lanterns, lighted candles, matches, or other flame sources in or near tents.
- Each campsite is equipped with a firefighting equipment.
- Each unit should fill-out the Fireguard Chart given to them at the opening day leaders' meeting and have it displayed on their bulletin board.
- The camp staff is organized and trained in basic firefighting techniques. In case of fire, notify the camp office IMMEDIATELY.

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Appropriate Behavior

As a character building organization caring for other people's children in camp, it is expected that all campers, youth and adult, conduct themselves in a manner befitting of the Scout Oath and Law. This also applies to clothing and personal items brought to camp.

Initiations

Initiations or hazing of any kind are not permitted in the Scouting program and will not be tolerated at camp.

Knives

Knives are permitted to be carried when an individual can show proof of completion of a knife safety class, such as Toten' Chip. Knife style and design should be in keeping with appropriate Scouting uses. Folding pocketknives or leatherman-type tools work best. No sheath knives are permitted. Anyone found to have threatened others with knives while at CLR will be asked to leave camp.

Living Quarters

The Boy Scouts of America respects the privacy of employees and campers, but reserves the right to enter quarters during reasonable hours when necessary, in order to provide for efficient service, repairs, improvements, maintenance, fire safety inspections, or to ensure compliance with the regulations and policies of the Boy Scouts of America.

Noise Pollution

To fully enjoy the experience of camp life, leave at home all radios, TV's, video games, etc... Be a good neighbor. Quiet times are 10:00 p.m. to 7:00 a.m.

Respect of Others

Do not create a disturbance or cause others to have a bad experience at camp. Respect other campsites. Respect the private property of the neighbors surrounding the camp property - lines are marked. Respect staff quarters and residences - no camper should enter the staff living quarters. Respect the privacy of others in bathrooms and showers. Take care of the camp facilities and equipment.

Tobacco

Campers are not permitted to use tobacco in any form at BSA camps. Adults are asked to confine smoking and tobacco use to designated areas (your personal vehicle and other areas announced at the Leaders Roundtable on Opening Day). No smoking is allowed in or around the kitchen and dining hall, program areas, campsites, tents, or any other camp building.

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Trees

Please do not cut any live trees unless advised by a camp official. Cutting or damaging trees could result in financial charges.

Vehicles in Camp

In the interest of camper safety, the following restrictions apply to vehicles on camp property:

- Only camp-approved vehicles will be permitted on internal roads.
- Only one vehicle at a time per unit will be allowed on inner-camp roads (in camps that permit this) for loading and unloading of troop equipment under the direction of the ranger and administration staff.
- All vehicles are to be parked in the camp parking lot and not in individual campsites.
- Scouts are not to ride in vehicles on internal roads.
- Passengers are not to ride in back of pickup trucks or on trailers at any time.
- Seat belts must be used when traveling to and from camp and on camp roads.
- The speed limit on all camp roads is 10 m.p.h.
- Equipment Trailers are taken in and out of campsites during the check-in and check-out procedures under the guidance of the Ranger Staff. Trailers are generally not permitted to remain in campsites during the week unless special dispensation has been granted by the Ranger Staff prior to camp. (e.g. for medical needs, troop cooking in the campsite, etc.

Wildlife

- Do not attempt to handle snakes, spiders, lizards or other wild critters at camp. No hunting or harming is allowed. In most cases, if you leave them alone, they'll leave you alone. Keep "smellables" in smell-proof containers. Keep your camp area free of garbage.
- If you see a venomous snake or poisonous spider, make sure someone stays to spot the snake or spider while someone else goes to notify a staff member.
- Avoid contact with rodents or rodent droppings. Contact the ranger staff to safely dispose of these.

Camp Food Service

Food Service

Simon Kenton Council camps serve well-balanced, nutritious meals. Our goal is to serve food that is hot, food that is tasty, and for there to be plenty of it.
Chief Logan Reservation uses family-style meal service, where everyone enters the Dining Hall and sits before hot dishes are served. Food at each table is carefully portioned for eight people, and it is important to teach Scouts not to take more than their fair share initially. Unit Leaders are responsible for portion control

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at their table(s).

Seating

Your unit will sit together at assigned tables while at camp. Each table accommodates eight people, and camp staff members will fill spaces not filled by unit members. Each table is marked with unit number and number of youth, adults, and staff at that table. Unit guests may take the place of staff members when in camp. Unit leaders are responsible for conduct and manners. Camp leadership may close your table during a session if a significant number of Scouts are away from the dining hall during meal times. You will be notified in advance if your tables are being considered for closure.

Meal Times

Waiters must report to the Dining Hall 20 minutes before each meal to set the tables for their troop. Each table requires one waiter per meal. It is the responsibility of each troop to create and maintain a schedule of waiters.
Please assemble by unit 10 minutes before the meals in Friendship Circle.
Everyone must attend meals as a way of periodically verifying the whereabouts of all campers and leaders in camp. If a member of your unit is missing at mealtime, please report this to the Camp Director.
Meals are served as follows:

8:00 a.m.	Breakfast
12:30 p.m.	Lunch
6:00 p.m.	Supper

Table Waiters

Each table must have a waiter for each meal. (Only one waiter per table is needed; extra waiters tend to get in the way more than they help.) Table waiting should be included in the unit's camp duty roster for the week. Table waiters arrive 20 - 30 minutes prior to the meal to set up. At Chief Logan Reservation, table waiters are designated to get food from the kitchen for the table, including seconds as they are available. After the meal they stay to clean up. The Food Service Staff will dismiss the table waiters when the dining room is clean (usually 10-15 minutes after meals.)
It is strongly suggested that one adult leader per unit monitor the table waiters before and after meals.

Salad Bar

The salad bars are available at almost every meal. At Breakfast there is cereal and fruit. Lunches and Suppers feature a variety of fruit and salad selections. Bread, peanut butter, and jelly are always available unless restricted due to food allergies.

Food Service Management

The council has contracted with a professional food service management company to provide food and dining hall services. If you have any food service or dining hall issues, please contact their official representative/manager for assistance or visit with a senior camp official.

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Special Dietary Needs for Health or Religious Reasons

Please inform the camp administration in writing of these needs by May 1st using the Special Needs report form. We will do our best to serve you. We can generally accommodate vegetarian meal requests without any problem. People with disorders such as lactose intolerance, wheat allergies, etc., may bring their own food items to use as supplements, and we will be happy to store/refrigerate them. Please mark items with the person's name and unit number. The special needs request form is available on our website at www.skcscouts.org/campforms/

Visitors and Family Night

Camp Visitors

Visitors are always welcome at camp, however we ask that parents refrain from visits to camp other than Family Night -- we find that mid-week parental visits can lead to homesickness. All visitors must check-in and checkout with the camp office and must receive an official "visitors pass". When they first arrive at camp, visitors should purchase meal tickets in the Trading Post if they are going to eat meals in the dining hall.

Visitor Meals

Fees for visitor meals are:
$6.00 per meal

If you attend Thursday rendezvous you also will need a meal ticket.

Family Night

Wednesday is Family Night at Chief Logan Reservation. Family and friends are invited to visit, eat dinner, and be entertained by their Scouts at the Wednesday night campfire. Please remind your guests to check-in at the Administration Building as soon as they arrive. Inform the administration of whether or not your unit (and guests) will be eating dinner in the dining hall, in your campsite, or if you would like to make use of a shelter house for a meal brought to camp by visitors. Please let the trading post know how many people (Scouts and guests) will be eating in the dining hall by Tuesday lunch.

At 8:15 pm Chapel services begin, all are encouraged to attend. Immediately following chapel is campfire. We do ask that if parents do not plan on staying for the OA ceremony at the end of campfire that they leave early so as not to disturb the solemnity of the ceremony. The camp gate will be locked as the ceremony starts so that no one will be able to leave while the ceremony is taking place. Your SPL will be getting more

information about the campfire and their responsibilities.

Health and Safety

Health Forms and Physical Examinations

It is required that all members of the Boy Scouts of America have periodic evaluations by a physician to participate in the long-term camp program. Scouts and leaders who do not have a valid health form will not be permitted to remain in camp. **We also strongly suggest that participants attach a photocopy of their insurance card to their health form to expedite hospital services if necessary.**
In recent years in an effort to provide better care to those who may become ill or injured and to provide youth members and adult leaders a better understanding of their physical capabilities, the Boy Scouts of America established minimum standards for providing medical information prior to participating in various activities. The form is three parts including Part C which requires a doctor's signature, for all participants. The medical form is available on our website at www.skcscouts.org/campforms/

Medical Recheck

Upon arrival in camp, a quick re-check will be given to all boys and leaders by the Health Officer or a designated med-check representative before participation in any camp activity. Medical forms must be submitted to the camp at this time. They will be returned to the unit at the end of the session.

Prescription Medications

All medications are to be kept and distributed to an adult leader from the unit by the First Aider either directly from the first aid lodge or in a lock-box signed out to an adult leader. This is to ensure the safety of all of our campers by keeping medications under lock and key. Medications cannot be stored at proper temperatures inside a lockbox can be locked in the First Aid Lodge. We ask that a leader from the unit bring their phone pass to the Health Lodge to trade for the medication box. The phone pass will be returned when the medication is returned.
Medication times are within 20 minutes following each meal, or flag ceremony, before chapel call on campfire nights, and between 8:00 pm and 8:30 pm. Please take all regular medications at this time. If there is a medication that needs to be taken at a different time, please let the first aider know during Sunday check in. The First Aid Lodge is located on the side of the Administration Building.

First Aid Services

A First Aid Station/Health Lodge is located in camp and is staffed by personnel trained to handle minor accidents and illnesses. First aid at camp is just that . . . first aid. Special arrangements for the treatment of more serious cases have been made with local facilities. All medical emergencies must be reported to the Health Officer immediately. Emergency service is available 24 hours a day.
The treatment of pre-existing or non-camp related illnesses or injuries should not be expected, and such cases may be referred to local health-care providers depending on the nature of the injury or illness.
Many minor first aid needs can be met by the unit through the unit's first aid kit.
Unit Leaders should use common sense regarding what to treat within the unit and what to

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refer to the Health Officer. First aid kits should include: antiseptic soap, 2-inch roller bandage, 1-inch roller bandage, 1-inch adhesive tape, 3- by-3 inch sterile pads, triangular bandage, assorted gauze pads, adhesive bandages, clinical oral thermometer, scissors, tweezers, sunburn lotion, lip salve, poison ivy lotion, small flashlight, absorbent cotton, water purification (iodine) tablets, safety pins, needles, paper cups, foot powder, and instant ice packs. Because of the possibility of exposure to communicable diseases, first-aid kits should include latex gloves and antiseptic to be used when giving first aid to bleeding victims, as protection against possible exposure. Mouthpieces or mouth barrier devices should be available for CPR. Properly dispose of any items contaminated with blood or other body fluids.

Sick Call

NON-EMERGENCY FIRST AID is to be treated at the SICK CALL. This applies to sunburn, routine medications and treatments, etc. Sick Call hours are one hour after each meal and when prescriptions call for medicines to be dispensed at other specific times. Please adhere to these times as much as possible.

Insurance Coverage

The BSA Accident and Sickness Insurance plan's purpose is not to replace or diminish the need for family health insurance. Rather, its purpose is to provide assurance that financial help is available to help meet emergency medical expenses should an injury or illness occur during a Scouting activity.
Particular care should be taken to remind parents and leaders that medical expense benefits are paid on an excess basis after the first $300.

The "responsible party" for all medical services is the family of the person injured, and the family's health insurance should be reported as such to ensure proper billing.

Units of the Simon Kenton Council are automatically covered by this plan. Out-of-Council units are covered only when: a) their unit purchases this optional coverage, or b) their home council has a blanket policy covering all council units. Some out-of-council units may have their own accident and sickness policy that is completely separate from the BSA plan. In any case, out-of-council units will need to bring with them the appropriate policy number and claim form for use in making claims.

Processing Claims

1. Use the claim form provided to you. The unit leader should complete the leader's statement on the claim form and sign.
2. Have the attending physician complete and sign his statement on the claim form or issue his own statement.
3. Attach all bills to the claim form and give to parents. Parents then complete their statement (especially family insurance information) and send materials to the address on the claim form.
4. Parents should keep a copy of <u>everything</u> sent to insurance companies.

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Exceptions

These insurance policies and procedures do not apply to out-of-council units or units chartered by the Church of Jesus Christ of Latter Day Saints. Out-of-council units should check with their home council for coverage or their unit insurance policy. LDS units are insured through the LDS Church.

Camp Emergency Procedures

- Emergency situations must be reported immediately to the Camp Director or a senior staff member.
- All camp-wide emergencies are under the direction and supervision of the Camp Director. Everyone is expected to cooperate and follow instructions of the Camp Director or his/her designee. This will help to ensure everyone's safety and to resolve the emergency expeditiously.
- All troops should have a plan for accounting for all the members of their troop in case of an emergency, and large troops should be especially careful to have a genuinely well-thought-out plan. If your troop is large, all key members of your youth leadership corps and all your adult leaders should carry rosters and be prepared to initiate your troop's plan for accounting for all members of your unit. If your unit has patrols, use the patrol for this – make patrol leaders responsible for accounting for members of their patrol, make the SPL responsible for accounting for the patrol leaders and checking with them as to status of the members of their patrols, and have designated adults who keep track of your adults in camp.
- All Scouts and leaders must be familiar with basic camp emergency procedures and emergency signals. An emergency drill will be held within 24 hours of the start of each camp session. If the emergency drill is unacceptably slow or disorganized, the Camp Director reserves the right to hold more drills throughout the week.
- Firefighting equipment is located in each campsite and throughout camp, and it should not be tampered with. There is a $25.00 fee to recharge fire extinguishers that have been maliciously discharged.
- In the event of an emergency, while you should proceed with all due haste to you're the emergency assembly area, remain calm and do not panic.

Camp Mobilization Procedures

- The camp emergency signal consists of a series of three horn blasts. We have ten minutes to assemble and account for everyone once the signal is given!
- Everyone should proceed quickly and safely to assigned assembly areas. Campers and leaders will assemble at their campsite's emergency cans, next to the Trading Post. If the emergency is in this area, a staff member will direct everyone to assemble in the parking lot. Unless they have already been given emergency instructions, staff members report to the Administration Building.
- All camp programs and activities will cease, and staff members in those areas will remain until their area is clear of campers before continuing.
- Adult leaders in cabins or campsites should assist in clearing everyone out of the area, making sure that no one is left behind or asleep. However, leaders should not return to their cabin or campsite if they are already in another area of camp, but should proceed directly to the assembly area.
- Leaders should take roll of who is present and missing. This should be reported to the Camp

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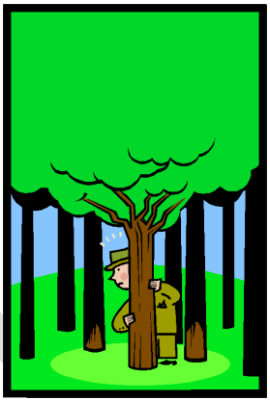
- Commissioner when called for.
- Campers and leaders remain assembled until further instructions are given or until the all clear is sounded (one long blast of the emergency horn).

Lost and Missing Persons



- Please remember that camp has activities available over a large area, with on-property hikes to remote areas. Most "lost" Scout situations involve a Scout or leader not knowing where another Scout is, rather than the Scout actually being lost.
- First, search the camping area thoroughly – tents, latrines, and the immediate vicinity.
- Second, check areas where the Scout was last reported to have been seen or been heading.
- If a person misses a scheduled meal without prior notification, they are to be considered missing.
- Treat all reports of missing persons seriously. Notify the Camp Director immediately of who is missing, where he was last seen, when he was last seen, what unit and campsite he is in, and any other pertinent information. The Camp Director will determine a plan for the search. Camp Mobilization may become necessary to determine if multiple persons are missing.

Medical Emergencies

- Administer first aid to the patient at the location of injury - program area or campsite. Upon decision of an adult Leader or senior staff member, refer to Health Lodge.
- Bring patient to Health Lodge with Unit Leader. If patient cannot be moved, send runner for the Health Officer. If an adult leader is not present, send a runner for an adult leader from the patient's unit.
- Camp Health Officer will administer further first aid to extent of training. If further medical attention is required, the adult leader, in consultation with the Health Officer, will determine further steps.
- The Camp Director is notified before additional steps are taken or outside resources are evoked, unless the injury is life threatening.
- If possible, the adult leader informs the parent/guardian of the patient of the patient's condition. The Health Officer and Camp Director are available for reference.
- The Health Officer assembles the following in a packet for the adult leader:
    - Patient's Health History/Medical Evaluation
    - Insurance Claim Form
    - Letter of Instructions to Parents about insurance
    - Map to Outside Medical Facility
- The adult leader, or one of his assistants, transports the patient to

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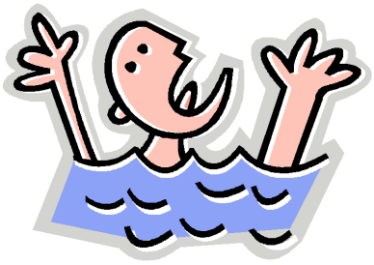
the outside medical facility. The camp will provide transportation only if the unit has none available. Camp staff will accompany the patient only if necessary for medical reasons.

- If the patient's condition is determined immediately life-threatening or safe transportation is not available, the Health Officer will request transportation from an emergency service. The Unit Leader must follow the patient to the hospital.
- Upon return to camp, the adult leader and patient must report to the Health Officer what outside care was given.
- Please consult the section on insurance coverage for instructions on filing a claim.

Fire Emergencies

- **Small fires** that are easily fought using immediately available firefighting equipment must still be reported to the Camp Director, Camp Ranger, or a senior staff member as soon as possible for further assessment.
- **Out-of-control fires** and **structure fires** must be reported immediately to the Camp Director, Camp Ranger, or a senior staff member, as the safety of everyone in camp is of paramount importance.
- The camp will assemble according to the Camp Mobilization
- Procedures in an area that is deemed safe and away from the fire.
- Camp management will coordinate fire-fighting measures, calling outside resources as deemed necessary.
- If an evacuation is necessary, it will be coordinated and directed by camp management.

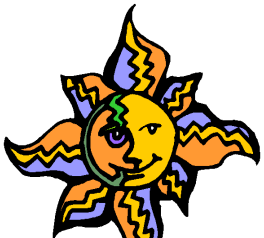
Aquatic Emergencies



- The camp will follow the Lost Persons plan when a buddy tag is unaccounted for on the "IN" board or when a person is unaccounted for during a buddy check.
- The aquatic area will be quickly and safely cleared and secured for the search.
- The Aquatics Director will manage the lost bather search until outside authorities (if needed) assume control. The Camp Director will be notified immediately.
- The camp will assemble according to the Camp Mobilization Procedures and additional staff members will directed to the waterfront as they arrive for mobilization.
- If an unaccounted-for person is not found after all of camp is assembled, a lost person search will simultaneously be conducted throughout camp and water rescue professionals will be summoned to aid in searching the waterfront.
- Management of buddy tags and buddy boards is the responsibility of the aquatics staff. Campers or leaders who forget their buddy tag are NOT to be ridiculed. Please do your part and make sure you enter and exit the waterfront area only under the supervision of a waterfront staff member.

Heat

Summer temperatures in the afternoon can be blazing. At times it may be necessary to reduce action and increase WATER intake. Soft drinks, tea, or coffee DO NOT



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replace WATER. The staff will do its best to inform you when extra care and concern are needed, based on a nationally recognized heat index.

Drink Water - Drink Water - Drink Water

Severe Weather

Severe weather at camp can include light to heavy rain, thunderstorms, high winds, tornadoes and flash floods. These can approach quickly and without warning, and they can strike at any time of the day or night. Camp management monitors local weather conditions and takes steps deemed necessary to protect campers, leaders and staff. Follow instructions as directed, including for mobilization.

Severe Thunderstorms. Take shelter in substantial buildings or structures. Program areas will remain open when appropriate, or alternative programs will be available. The Camp Director when necessary may call for camp mobilization in the dining hall.

Tornado. Proceed to areas as instructed for maximum protection. Stay away from windows, and take safety under strong tables or in interior corridors or basements. If caught in the open with an approaching tornado, seek a low area and lie there. After the tornado passes, the camp will mobilize.

Flash Flood. Flash floods can occur after heavy rains – even when the rains are not in the immediate area. Seek higher ground and shelter. Avoid streams and creeks, and do not cross fast-moving water.

High Wind. Seek shelter from the hazards of flying debris.

Lightning. Avoid tall metal objects and aquatic activities. Seek shelter. If caught in an open area, squat with hands shielding the head and avoid contact with the ground except for shoes.

Earthquake

Earthquakes are very uncommon in Ohio, but the following steps should be followed if one occurs:

- Earthquakes usually strike without warning.
- If you are inside, stay inside; if you are outside, stay outside.
- Take cover under a heavy table, desk or bench, in a supported doorway, or along an inside wall.
- Do not use any flame source, as there may be gas leaks.
- Avoid electrical wires that may have fallen.
- Follow the Camp Mobilization Procedures and assemble in a safe, outside area.
- Camp management will assess the situation and camp facilities before sounding the all clear.

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Simon Kenton Council's
Camper Safety Policy

Preamble

As Scouting volunteers and staff, we know that the Scout Oath and Law should be the only rules we need to love by, but the Simon Kenton Council operates in the environment around us. With increased incidents negatively impacting child safety in today's world, we need to be vigilant in our efforts to maintain a safe camping environment for all Scouts.

Action items that must be followed are:

1. Upon check-in, all camp units must provide a troop roster listing all Scouts and adults. This roster needs to be checked against the troop submitted copy and the unit charter for all Simon Kenton Council units.
2. All Scouts, Scouters and visitors in camp **MUST** wear a wristband. These wristbands will be issued at check-in. This is a way for the staff, and everyone who attends camp. To easily identify individuals that have not checked in or do not belong on camp property. **This is a National Standard and must be followed by everyone.**
3. All vehicles must park in the camp parking lot and not in a campsite.
4. All visitors are required to check in and out at the Administration Building.
5. Camp Staff under the guidance of their Camp Director will monitor camp for unauthorized persons. Any question or concerns regarding unauthorized persons should be referred to the Camp Director. Those persons found not to be official guests of Chief Logan Scout Reservation will be asked to leave and escorted off the premises. Any problems or safety concerns regarding unauthorized persons will be referred to the Camp Director or his designee.
6. Upon departure from camp. All campers will leave with their unit leadership, parent, guardian or an individual approved by the legal parent or guardian. When a Scout leaves Chief Logan Scout Reservation with someone other than the unit leadership, the unit leadership needs to be aware of this action. This process is intended to maintain the accountability of all Scouts and provide for their safety.
7. Leaders are reminded to be aware of problems related to unauthorized release to non-custodial parents.
8. Inclement Weather Policy-Units will be notified of threatening weather conditions and advised to move to designated storm shelters if necessary. An emergency drill will be conducted weekly. Please refer to the Leader's Guide to see the procedures to follow for all emergencies.

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Scout Discipline Policy

It is expected that all Scouts camping at Chief Logan Scout Reservation will live up to the principles and values of the Scout Oath and Law.
So that unit leadership and their Scouts may more clearly understand their rights, and what course of action will be taken if their rights are violated, the following information should be share before arriving at camp.

1. The Scout Oath and Law are the only rules in camp. The unit leadership is responsible for enforcing these rules and disciplining those Scouts that break them.
2. In the case of inter-troop conflicts or problems, the unit leadership of the individual Scouts involved is responsible for disciplining each of the individual Scouts.
3. The camp administration (beginning with the Camp Director of any camp involved) is available and prepared to assist in establishing communication in the event of inter-troop problems.
4. If the camp administration believes further disciplinary action is required of the unit leadership, they will request it. If it is not forthcoming, the chartered partner and District Executive will be contacted.
5. The camp administration encourages unit leadership to send any Scout home immediately who steals, vandalizes, or intentionally places another Scout in danger or harm. The administration reserves the right to take that action themselves if necessary, including sending the entire troop home within 24 hours, if necessary.
6. Hazing, "midnight raids", tent-ditching, or other such activities are not allowed at and time at Chief Logan Scout Reservation. Such activities place Scouts at rish of injury and may cause bigger problems to occur as a result of seemingly small rituals getting out of control.
7. A curfew of 10:00p.m. will be strictly enforced for all Scouts. Scouts are required to be in their campsites by 10:00 p.m. Any Scout who must leave a campsite after 10;00 p.m. must be accompanied by an adult unit leader or camp staff member. Always maintain two-deep leadership (no one-on-one contact between Scouts and adults). Refer to #8 for exceptions.
8. Scouts may attend a scheduled camp activity past 10:00p.m. if they have their leader's permission and they use the buddy system. Activities could include night hikes, star party, and outpost activities under camp staff leadership.

Our Scout Camp will be a safe haven for the ideals of the Scout Oath and Law.

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Youth Protection

Youth Protection Guidelines

In 1988, the National Council, Boy Scouts of America established Youth Protection Guidelines to address the problem of potential child-abuse situations within the program. In Camp, the following procedures have been established to comply with Youth Protection Guidelines:

- **Two Deep Leadership:**
- At all times, there must be two (2) adult leaders in camp in each campsite. One of these adults must be over the age of 21 and a registered member of the Boy Scouts of America. The other may be a parent of a Scout in the Unit.
- At no time should there be one-on-one contact between an adult and youth member. Any one- on-one contacts (Scoutmaster Conferences, counseling, etc.) should be done *in sight and with knowledge of* at least one additional Adult Leader.
- **Scout 's Right to Privacy** – It is the policy of the Boy Scouts of America that Adults respect the privacy of Youth in regards to changing clothes, showering, sleeping arrangements, and vice-versa.
- **Showers** – We have separate shower and changing areas for youth and adults in camp. Except in an emergency situation, adults should not enter the camper shower room. In the event that it is necessary to do so (injury, fight, etc.) you should enter with another adult, if possible. ***We do encourage adult supervision in the proximity of the shower house while their Scouts are using the shower house. This greatly reduces behavior issues***
- **Sleeping arrangements** – Youth and adults are not permitted to share tents in camp. Youth must bunk with other youth, and adults with other adults. In the situation where your Unit has an odd number of adults and youth, we will provide additional tents as needed.
- **Hazing and Initiation** – **Initiations and Hazing, in any form, are not permitted in the Boy Scouts of America or in Camp.** Such activities do not promote the Aims and Purposes of the Boy Scouts of America and are considered to be abuse.
- **Discipline** – At no time should physical discipline, in any form, be used. This includes having
- Scouts run laps, do push-ups, etc. as punishment.
- As **Adult role models** to the Scouts we serve, we must always be mindful that our words can sometimes hurt. Emotional and psychological abuse has no place in Scouting, as well.

Skit and Song Standards

The Simon Kenton Council and the Boy Scouts of America believe that Scouting is a character-building organization, and that this concept should permeate our program to all levels, including skits and songs.

- All acts (skits, songs, run-ons, etc.) must be screened by the unit leader and the person in charge of the event (campfire or song) prior to performance in front of a group.
- Campfire programs are the place where the positive example is set.
- No Toilet Humor – anything that involves bodily functions, toilet paper, etc.
- No Water – where the audience, participants, or stage area gets wet.
- No embarrassing an audience member without their prior knowledge and agreement to participate.

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- No racial put-downs, making fun of mental or physical abilities, religious groups and others.
- No portrayal of violent behavior.
- No performances with sexual overtones.
- Avoid anything that is not in keeping with the ideals of the Boy Scouts of America.
- Unacceptable acts that get on stage will be removed immediately.

You may find that many traditional skits and songs that have been performed in the Boy Scouts of America for years and years are no longer acceptable under these standards. However, many of these songs and skits can be modified to meet these standards.

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National Accreditation

All Simon Kenton Council Summer Camps are accredited by the Boy Scouts of America. Visited annually by a team knowledgeable and trained in camping standards, our camps maintain a top rating for their facilities, programs, and staff.

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