

2016 Camp Falling Rock Leader & Parent's Guide



BOY SCOUTS OF AMERICA®
SIMON KENTON COUNCIL

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PREPARATION

A Message from the Directors

Dear Scout Leader:

Our staff welcomes you to Camp Falling Rock! We are proud of the Boy Scouts of America's history and pledge our support to you in helping develop Scouts into responsible young men. We thank you for making a significant personal commitment of your time and talent to serve these youth and help instill the values of Scouting through outdoor program.

Our staff is committed to making your summer camp experience the highlight of your Scouting year. The outdoor setting offers your Scouts the opportunity for outstanding adventures, including rappelling, canoeing, swimming, fishing, hiking, shooting, as well as opportunities for advancement. We continually enhance our program to provide the best well-rounded camping experience for your unit.

This guide is constantly being updated to provide you with latest information on our facilities, programs and tools to help you plan your troop program for the week. For the latest information and changes, please visit our website at www.skscouts.org. Being prepared before arrival at camp can make the difference between a good experience and a great one.

Our staff is trained to support you in meeting your unit's objectives. Their goal is to make this week the best camping experience your unit can have. We are excited that you selected our camp for your 2016 summer camp experience.

About Camp Falling Rock

Located 11 miles north of Newark, Ohio, Camp Falling Rock sits on more than 600 acres of land with rolling hardwood forests, streams and waterfalls, and scenic meadows. Large rock formations provide a beautiful backdrop to a historic covered bridge. Camp Falling Rock's facilities include: A well equipped Dining Hall, plenty of lodges and tent camping sites, a pool, a brand new shooting sports pavilion, a climbing tower and an activity field.

PREPARATION

Forms and Resources

Below is a list of forms available online at www.skcscouts.org/camping.

Information

- Leader & Parent Guide

Registration

- Application
- Scout Release Request

Program & Advancement

- Advancement Schedule
- Daily Schedules

Medical

- Annual Health and Medical Form—
complete for all campers
- Special Needs Request Form

Maps & More

- Directions & Map to Camp Falling Rock
- Camp Map

Site Saver

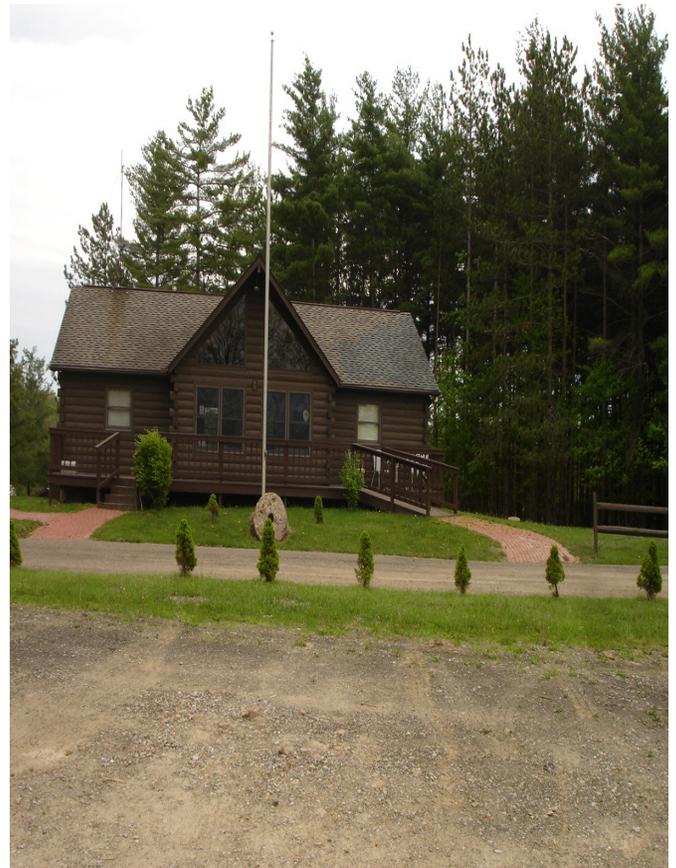
How to Register

Site Saver (until December 31st)

All site-saver registrations are to be made on-line at www.skcscouts.org. A \$100.00 per unit deposit is required for your Site-saver registration. This deposit is not refundable or transferable if the unit does not attend camp in the year for which the reservation was made. You will need to select your choice of camp, session and campsite. Payments can be made online or mailed to the Simon Kenton Council Leadership Development Center.

Registration (beginning on January 1st)

See page 8 for complete details



PREPARATION

Preparation Timeline

Now

Ask the Scouts what they want to do at camp. Share a list of possible camp activities with the Scouts. Get excited about going to summer camp! Find out what the Scouts would like to do together as a troop or patrol, with a friend or on their own.

Determine your unit advancement needs. Update your individual advancement records and have each Scout set a personal advancement goal for his time at camp.

Meet with the Unit Committee. Sketch out a program for the unit's time at summer camp. Discuss your objectives and build the accomplishment of those goals into the program. Get the support of the committee behind you. Have the committee help you draft a list of activities for the program, and then work with your leaders and Scouts to refine that list into a program plan.

Use your resources. The council website is a great resource to assist with your planning and answer your questions. The address is <http://www.skscouts.org>. Additionally, the Camping Department at the Simon Kenton Council Service Center in Columbus can help answer your questions.

January / February / March

Assign responsibilities so that each committee member has and understands his job in the Summer Camp experience.

Review this leader's information - twice. Discuss ideas and suggestions. Determine your unit's desires. Review forms and set a tentative program. Review equipment needs.

Develop and implement a camp sign-up and budget plan. Have the boys make early-bird payments on a payment plan.

Set up unit account to manage payments and registrations online.

Have committee members contact parents about camp. Get individual commitments. Conduct a parent's night promotion/planning meeting. Distribute "Parent Information" to parents. Distribute medical forms to families.

Submit Campership Applications for Scouts with a financial hardship by March 1st.

Have Order of the Arrow conduct unit elections and camp promotion event.

April / May / June

Plan the final unit program (be flexible). Complete the necessary forms. Secure equipment for your unit.

Out-of-Council Units traveling more than 500 miles will need a National Tour Permit.

Collect fees for Early-Bird fee incentive.

Make payments and manage registrations online or when sending monies to the Council Service Center include your registration number. Be aware of the dates for the camp program you are attending.

Complete the camp Merit Badge Record form (blue card) for each merit badge a boy plans to work on while at Boy Scout Camp.

Remind everyone of dates, arrangements, equipment needs, departure times, etc.

Collect and submit any remaining fees or late fees. Make payments and manage registrations online or when sending monies to the Council Service Center include your registration number. It will be much easier to check-in at camp if all fees are paid in advance. Roster and balance of fees are due prior to June 1st.

Two Weeks Prior to Camp

Obtain an estimate of visitors who will eat at camp on Family Night.

Collect any remaining Medical Forms.

Check for completeness, signatures, and any other special needs.

Complete any remaining camp paperwork, such as the Merit Badge Record forms, special needs forms, etc. One for each merit badge a boy plans to work on while at Boy Scout Camp.

Prepare for check-in at camp. Have ready your medical forms, prescription medications, visitor count, remaining fees, and a big smile.

Notify camp administration of any special dietary needs for health or religious reasons.

PREPARATION

What to Bring to Camp

Recommended Individual Equipment to Bring

Completed current Medical Form
Flashlight with extra batteries
Official Scout Uniform
Scout knife or pocket knife
Extra Shirts and shorts
Scouting related T-shirts
Swim suit
Belt
Socks for each day
Underwear for each day
Scout Handbook
Cap or Hat
Pajamas
Sleeping Bag or blankets
Toiletry articles-toothbrush, toothpaste, soap & holder, comb,etc.
Towels
Spending money
Pack or foot locker
Extra shoes and/or boots (NO OPEN-TOED SHOES)
Water bottle/canteen/hydration system
Poncho or rain gear
Sunscreen
Lip Balm
Work gloves for projects

Additional items for Boy Scouts to bring

Completed Merit Badge work
Merit Badge pamphlets
Totin' Chip
Firem' Chit
Order of the Arrow Sash
Order of the Arrow Attire

Optional Individual Equipment to Bring

Insect Repellent
Writing materials
Small, metal mirror
Ground cloth/tarp to cover tent
Camera
Sewing kit
Bible or prayer book
Watch
Sunglasses
Pre-addressed envelopes & stamps
Pillow
Compass
Personal first aid kit
Trading patches
Please mark all personal items with name and unit number

Special Equipment to Bring

Participants in several aquatic badges will need to bring long pants, long sleeve shirt and shoes that will get wet. Participants going on overnights must bring a back-pack.

Do Not Bring to Camp

Fireworks
Matches and Lighters
Personal archery equipment
Personal firearms and ammunition
Bicycles
Martial Arts equipmen
Pets
Radios, TV's, video games or MP3 players



PREPARATION

Equipment Provided by Camp

Latrine, washstand and toilet paper
Broom and cleaning supplies
Trash can with lid (bags available at Trading Post)
Firefighting tools-rake, shovel, flapper, and water barrel with lid in campsites
BSA wall tents in campsites (one tent for every 2 people up to the campsite capacity)
Dining Fly
Picnic Table

Equipment is provided up to the capacity of the camping area. Units should bring the above equipment to accommodate additional campers beyond the capacity of their camping area. Each individual is required to have a minimum of 30 square feet of floor space in a tent, and tents must be marked “No Flames in Tents”.

Recommended Unit Equipment

American Flag
Pack or Troop Flag
First aid kit
Lockable cashbox
Program books
Unit program materials
Unit roster sheet
Tour plan
Adequate camp leadership
Insurance claim form and policy number (for Out of Council Units)

Optional Unit Equipment

Cooking & Dishwashing gear
Coffee & coffee pots (for campsite)
Axes & saws
Rope & twine
Laundry detergent
Dutch ovens
Lanterns & fuel (propane only please)
Ceremony items
Surprise awards for boys
Patrol equipment boxes



Registration

Registration

2016 Registration Process

All registrations are completed online.

Visit www.skscouts.org/camping/boy-scout-summer-camp/ Follow the register here link.

Enter all the names of the Scouts and Leaders that will be attending camp.

Enter the billing information and “Book Reservation”. This will complete your registration process.

Any payments that are made cannot be applied until the “Book Reservation” process is complete.

The names of everyone entered will be your official Troop Roster for camp. All payments can be made online or by mail. Changes and additions to your registration can be made up to 1 week before your arrival at camp. After any additions are made, you will need to complete the “Book Reservation” process again.

Sharing a Campsite

Units may join together in a campsite to help meet two-deep leadership requirements. It is up to the units wishing to share a site to get together and make things happen. In order to accommodate the maximum number of Scouts at camp in a given session, the camp administration may place smaller troops together in a campsite.

Provisional Camping

Boys who cannot attend camp with their home unit or want to attend another or different week are encouraged to attend camp. When a Scout comes to camp without his unit, he will be placed with another unit or placed in a camp staff-led provisional unit.

If a Scout would like to attend with another unit, the Scout or Scoutmaster should make arrangements with the Scoutmaster of the unit the Scout would like to attend with before camp begins so that proper arrangements may be made. For this session of camp, the Scout should function as a member of this unit, and use this unit number on all camp paperwork so that advancement and other records are properly routed back at the end of the session. Scouts who do not attend camp with a unit will be placed in a camp staff-led provisional unit with two-deep leadership. This is not recommended for first-time campers. The provisional camping form is available on our website www.skscouts.org/campforms/

Reservations for the 2016 Season

Units that are attending camp in 2016 have the first choice in reserving the same site in the corresponding week for 2017. They have until noon on Friday of their week at camp to reserve the same site for the following year. The Site Saver form is available on our website www.skscouts.org/campforms/. Site savers must be made by December 31st. Resident camp will operate in the weeks four, five and six only for Boy Scouts in 2016 at Camp Falling Rock.

Other units may sign-up for the 2017 season when the corresponding week in 2016 has concluded. If the unit so desires, the deposit may be used as part of the current year's fees, or the camp will maintain their current deposit on account for the following year. Reservation deposits are required to secure a site by December 31. After January 1, a unit making a deposit may take any site not secured by a deposit.

Registration

CAMP DATES

2016 Falling Rock Camp Dates

Boy Scout Week 4	July 10 - July 16
Boy Scout Week 5	July 12 - July 23
Boy Scout Week 6	July 24 - July 30

Camp Fees

Unit Site-Saver Deposit

Along with a Reservation Form, a site-saver deposit of \$100 per unit is required by January 1, 2016 to hold a site. This deposit may be applied to the current year's fees, or refunded to the unit. After January 1, it is not refundable or transferable if the unit does not attend camp in the year for which the reservation was made.

Payment Schedule

Camp fees are: \$280.00 per youth and \$175000 per adult. An early bird price of \$260.00 per youth and \$150.00 per adult if paid in full by April 1.

All camp fees are due and payable by June 1st.

Boy Scout Summer Camp	Due Date	Youth	Adult
Total Due	If paid in full by April 1	\$260	\$150
Total Due	If paid in full by June 1	\$280	\$150
Total Due	If not paid in full or registered after June 2	\$300	\$170

Registration

Registration and Fees Policy

Your unit is responsible for payment of fees; the Simon Kenton Council does not track individual camper payments. We strongly suggest that participants make regular payments each month to their troop as needed so the troop can make the payment dates to the Columbus Service Center. Failure to meet the payment dates may result in loss of your reservation.

Payments should be sent to:

Simon Kenton Council, BSA
Leadership Development Center
807 Kinnear Rd
Columbus OH 43212

Camp Fee Rates

The normal camp fee is the regular rate, and this rate will be applied unless the Discount Rate is verified for each individual during check-in. For all members of your troop to qualify for the Discount Rate, fees for all members of your unit must be paid by June 1. If not, only those individuals who paid by June 1 qualify for the discount, and other members are charged the Regular Rate.

Counselor-in-Training

The counselor in training (CIT) program allows campers to experience what it is like to be a member of the camp staff. Our CIT trainers will give scouts a behind the scenes experience on how camp operations take place. Scouts will assist in program areas, attend staff meetings, and meet with the key personnel of our camp staff, giving them an opportunity to ask any questions they may have. This is usually the first step in becoming a member of camp staff for the following summer.

- Counselor-in-Training A, which is a one-week program, has a fee of \$100.
- Counselor-in-Training B, which is a two-week program, has a fee of \$200.
- There may be additional charges for specific camp programs; consult the program section for details.



Registration

Registration and Fees Policy

Complimentary Leaders

While all adult leaders receive a deeply discounted camp fee, the Simon Kenton Council offers a complimentary leader based on the following:

Under 5 Scouts	0 complimentary adult leaders
5-20 Scouts in camp	2 complimentary adult leaders
21-30 Scouts in camp	3 complimentary adult leaders
31 or more Scouts in camp	4 complimentary adult leaders

Financial Assistance

Camperships are available to help Scouts and families in need of financial assistance. Campership Application forms are available at the Simon Kenton Council office or may be found on our website, www.skcscouts.org. Applications are due in to the Council Office by March 1, 2016. Financial aid is not designed to pay the entire camp fee for the Scout. The family, pack, and/or chartering institution should pool their resources first with a financial aid request designed to meet the balance required. Remember, every Scout should be able to attend camp regardless of his personal financial circumstances.

Registration

Refund Policy

Qualified refunds are made to units, not to individuals, since fees are paid to the camp by the unit. Units should then give the refund to the individual.

Refund of Site-Saver Deposit

A unit may cancel their camp reservation for the following summer and receive a refund of their site saver deposit prior to December 31st. The unit must send a written request for a refund to the Camping Department at the Simon Kenton Council Leadership Development Center.

The unit site-saver deposit fee is not refundable after January 1 of the year you are attending, but counts toward total camp fees. After January 1st, the deposit is not refundable or transferable if the unit does not attend camp in the year for which the reservation was made.

Refund of Camper Fees

Request for refunds must be submitted to the camping department as soon as possible for consideration for processing. They can be submitted by email to valorie.ashburn@scouting.org or mailed to the Simon Kenton Council (807 Kinnear Road, Columbus, OH 43212), attention: Camping Department.

Below is the refund schedule for Summer Camp:

- Refund request received BEFORE May 1st = Full Refund (minus site saver deposit)
- Refund request received between May 1st and 30 days prior to the start of camp = Refund minus \$25.00 lost camper fee
- Refund request received between 30 days and 14 days before camp = 50% refund
- Refund request received within 14 days of camp = NO REFUND

Refund requests will be reviewed by the camping department and exceptions will be made for *EXTREME* circumstances only.



Registration

Refund Policy

Camp Cancellation

In the event a full session of camp is cancelled, full refunds will be made. In the event that a session is cut short due to an unforeseen emergency, partial refunds, based on the percentage of the camp session missed, will be made.

Requesting and Receiving a Refund

As soon as a refund is foreseen, the unit leader should complete and submit a Refund Request Form to the council camping department. This request must be received at least 30 prior to the start of camp.

Refund requests should provide complete information and reason for the request to assist in considering the request.

Refund requests made prior to the start of camp will be noted and forwarded to camp for camp fee reconciliation during check-in. Refunds issued prior to check-in will be reflected in the balance due at camp.

All camp fees and refund requests must be reconciled during camp check-in. No refunds will be negotiated after the close of the camp.

The Camp Director is fiscally responsible for the summer camp operation, and, in consultation with the Camping Department, is the authority on all camp refund matters.

All camp refund requests and fee reconciliations are reviewed by the Camping Department after camp to ensure accuracy.

Any and all refunds will be issued by check to the unit (not an individual) from the Council Service Center.

Qualified refunds are made to units, not to individuals, since fees are paid to the camp by the unit. Units should then give the refund to the individual.



Procedures

Check In Procedures

Arrival: Please plan to arrive in camp between 2:00 p.m. and 3:00 p.m. in the afternoon. Please do not plan to arrive early; the camp staff is not in a position to accommodate early arrivals. The Camp Commissioner will greet you upon arrival and assign you a staff member who will guide your unit through check-in and serve as a liaison throughout camp.

1. Registration: The Unit Leader is to proceed to registration as instructed by the assigned staff member. While the Unit Leader is at registration, the staff member will proceed to the campsite with the unit. Please have the following items completed and ready when you arrive to make check in at camp as simple and fast as possible:

- Two (2) copies of your unit's camp roster, including any leaders who may rotate in or out of camp during the week.
- Copies of receipts of all camp payments made at our council service centers prior to your arrival at camp.
- Check, cash, or money order for any balance due for camp fees or visitor meals.
- Completed Refund Request, if applicable.
- Tour Permit
- Visitor Night Meal Order
- Special Dietary Needs Form if you have anyone who cannot eat certain foods for medical or religious reasons.
- Current and appropriate Health Forms with all appropriate signatures for each person (youth or adult) who will be staying overnight during the week. A health form is required for anyone staying overnight at camp.

2. Go to your assigned camping area. Unload equipment. Minimally set up your area (you will have more time later in the afternoon to complete set up.) Have everyone store gear and change into swimsuits. Shoes must be worn.

3. Go to Dining Hall for orientation and table assignments.

4. Go to First Aid Station for medical re-checks and turn in all medications.

5. Go to Swimming Area. Buddy tags are given only to persons who have been given a medical re-check. Complete swim tests. Swim Tests will be given to everyone during check-in to determine their swimming ability. Swim Tests are also held during the week for those who wish to move up in classification. The swimming area is sectioned off by depth for each ability group (non-swimmers in shallow water, swimmers in deeper water) during Free Swim time. Classifications for ability groups are as follows, with the Swim Tests:

White, non-swimmer, comfortable in shallow water

Red, beginner, can swim 50 feet

Blue, swimmer, can swim 100 yards (75 yards with any strong stroke and 25 yards using a resting backstroke) and rest by floating

6. Return to the campsite for additional camp set-up. Conduct the Opening Inventory / Damage. Check off your campsite with your assigned staff member.

Procedures

Check Out Procedures

- Advancement records, including merit badge cards, will be distributed at closing campfire. Check all packet material thoroughly! It is much easier to make corrections while you are still at camp.
- All medical forms and medications will be available after the Friday Night Campfire (for units departing early) or for pick up on Saturday morning.
- Clean your campsite, check out is required
- Remove trash from pit latrines - it belongs in the trash barrel.
- Place all trash in trash barrel for pick-up by Ranger Staff.
- Make sure water barrels are full, clean, and covered.
- Police the campsite for trash and lost items.
- Check the Lost and Found box in the administration building.
- Check your camp mail slot for any items that may not have been picked up.
- Your unit staff advisor will report to your campsite after breakfast to assist you with check-out. He will examine the clearance slip from the Quartermaster along with all campsite equipment - tents, dining flies, latrine, washstand, etc.
- The site check sheet will be used to assess any damage to the site and/or equipment.
- When you have vacated the campsite, your Troop Guide will turn in site check sheet.
- Don't forget to turn in your camp survey.

Please plan to depart by 9:00 a.m. Have a safe trip home!

If you plan on leaving after campfire on Friday night or before 8:00 a.m. Saturday, please make arrangements in advance with your Troop Guide and the Food Service Director.



Facilities

Life at Camp

Camp Falling Rock Accommodations and Capacity

Camp Falling Rock uses BSA wall tents with platforms. Tents are set up with the four corners roped to stakes. The camp provides two cots per tent. Campsite capacity is based on two people in each tent. Each campsite has a dining fly with a picnic table, a trash can with a lid, a broom, a hose, and cleaning supplies. Latrines have running water and a supply of toilet paper. Firefighting tools are located at the latrine and include a rake, a shovel, a flapper, and a water barrel with a lid.

Campsite	Capacity	Campsite	Capacity	Campsite	Capacity
	(2 per tent)		(2 per tent)		(2 per tent)
Baden Powell A	20	Maple Grove A	40	Pine Grove C	10
Baden Powell B	20	Maple Grove B	20	Pine Hollow A	30
Buzzards Roost	24	O.A.	20	Pine Hollow B	20
Dogwood A	20	Old Hickory	20	Pioneer A	20
Dog Wood B	20	Pine Grove A	20	Pioneer B	20

Exceeding Campsite Capacity

If your unit will exceed the capacity of your assigned campsite, there are several options:

1. Remain in the assigned campsite and bring your own tents to supplement the camp provided tents. Unfortunately, we are not able to provide additional tents beyond what is normally in the campsite.
2. Move to a larger campsite, if available.
3. Overflow into additional campsites. We will do our best to place the unit in neighboring campsites.

Policies

Facility Policies



Telephone and Fax Service

Camp Falling Rock - (740) 745-5327 - (740) 745-5924, fax

Camp office phones are for official camp business and emergency use only.

Incoming emergency phone messages will be delivered as soon as possible. All other messages will be delivered at the next meal.

Scouts should not use the phones unless absolutely necessary and, then, should be accompanied by an adult leader. Calls may not be charged to camp phones.

Wireless Internet Access

Wireless Internet Access is available for Leaders use in the L.D.S shelter and Franklin Lodge (review map for location.) Internet access should be used for emailing parents, updating scout records, etc., and is not intended for use by scouts.

Mail

Mail is picked-up and delivered each day. Outgoing mail should be placed in the camp mailbox. Incoming mail will be distributed to your unit by a staff member, or can be picked up in the camp office. Mail received after a unit has left camp will be returned to sender, so be sure that there is a return address. Mail should be addressed as follows:

Camp Falling Rock
Scout's Name
Troop #, Campsite
C/O Camp Falling Rock
12637 Houdeshell Rd. NE
Newark, OH 43055

Lost and Found

The "Lost and Found" box is located at the Camp Office. After the camping season concludes, all items left in the box will be moved to the leadership Development Center in Columbus at 807 Kinnear Road, Columbus, Ohio 43212. They will be available there for pickup until September 1, after which time they will be donated to charity.

Chapel Services

There will be inter-denominational vesper services at various times throughout camp. All Scouts and leaders are encouraged to attend. In addition, the chapel is available for special troop services.

Trading Post

The camp Trading Post provides a wide assortment of souvenir, program and comfort items for sale. Handicraft kits, supplies, patches, T-shirts, hats, merit badge pamphlets, candy, soft drinks, ice cream, sundaes, and many other items are available. Items not available at the Trading Post can usually be obtained upon request. \$25 - \$50 should be sufficient to meet the needs of most boys, depending on the program they are attending and the projects they wish to complete. The Trading Post is open most mornings, afternoons, and evenings for your convenience.

Policies

Camp Policies

This is not necessarily a complete listing of all policies in place regarding camping at Simon Kenton Council Camps, and these are subject to change without notice. Any staff member, leader, or camper unwilling to abide by these policies will not be permitted to remain in camp. The Camp Director is the highest authority in camp in interpreting these policies. When deemed necessary by the Camp Director, appropriate civil authorities may be notified.

Alcohol & Narcotics

Possession, consumption, or being under the influence of alcohol, narcotics, or dangerous drugs will not be tolerated on the properties of the Boy Scouts of America.

BSA Registration

All participants and staff must be appropriately registered members of the Boy Scouts of America, and Youth Protection Trained. Youth Protection Training is available online at: www.scouting.org/youthprotection

Campfires

Those wishing to have a campfire in their unit campsite should check with the Camp Commissioner for current options to meet the specific program goals – ceremony, warmth, cooking, etc. Campfires must remain within the campfire ring, and large, bonfire-style campfires are not permitted in campsites.



Appropriate Behavior

As a character building organization caring for other people's children in camp, it is expected that all campers, youth and adult, conduct themselves in a manner befitting of the Scout Oath and Law. This also applies to clothing and personal items brought to camp.

Initiations/Hazing

Initiations or hazing of any kind are not permitted in the Scouting program and will not be tolerated at camp.

Knives

Knives are permitted to be carried when an individual can show proof of completion of a knife safety class, such as Toten' Chip. Knife style and design should be appropriate for Scouting uses. Folding pocketknives or leatherman-type tools work best. Hunting and sheath-type knives are not permitted.

Noise

To fully enjoy the experience of camp life, leave at home all radios, TV's, video games, etc... Be a good neighbor. Quiet times are 10:30 p.m. to 7:30 a.m.

Policies

Camp Policies

Respect of Others

Do not create a disturbance or cause others to have a bad experience at camp. Respect other campsites. Respect the private property of the neighbors surrounding the camp property - lines are marked. Respect staff quarters and residences - no camper should enter the staff living quarters. Take care of the camp facilities and equipment.

Tobacco

Campers are not permitted to use tobacco or electronic smoking devices in any form at BSA camps. Adults are asked to confine smoking and tobacco use to designated areas (your personal vehicle and other areas announced at the Leaders Meeting on Opening Day). No smoking is allowed in or around the kitchen and dining hall, program areas, campsites, tents, or any other camp building.

Trees

Please do not cut any live trees unless advised by a camp official. Cutting or damaging trees could result in financial charges.



Vehicles in Camp

In the interest of camper safety, the following restrictions apply to vehicles on camp property:

- Only camp-approved vehicles will be permitted on internal camp roads.
- All vehicles are to be parked in the camp parking lot and not in individual campsites.
- Scouts are not to ride in vehicles on internal camp roads.
- Passengers are not to ride in back of pickup trucks or on trailers at any time.
- Seatbelts must be used when traveling to and from camp and on camp roads.
- The speed limit on all camp roads is 10 mph.

Equipment Trailers are to be parked in the parking lot. Extra fuel may not be stored in equipment trailers.

Wildlife

- Do not attempt to handle snakes, spiders, lizards or other wild critters at camp.
- No hunting or harming is allowed. In most cases, if you leave them alone, they'll leave you alone.
- Keep "smellables" in smell-proof containers.
- Keep your camp area free of garbage.
- If you see a venomous snake, make sure someone stays to spot the snake while someone else goes to notify a staff member.
- Avoid contact with rodents or rodent droppings. Contact the ranger staff to safely dispose of these.



Policies

Camp Policies

Food Service

Please assemble by unit 15 minutes before the meals for roll call. Everyone must attend meals as a way of periodically verifying the whereabouts of all campers and leaders in camp. If a member of your unit is missing at mealtime, please report this to the Camp Director.

Meals are served as follows:

- 8:00 a.m. Breakfast
- 12:30 p.m. Lunch
- 6:00 p.m. Supper

Table Waiters

Each table must have a waiter for each meal. (Only one waiter per table is needed; extra waiters tend to get in the way more than they help.) Table waiting should be included in the unit's camp duty roster for the week. Table waiters arrive 15 minutes prior to the meal to set up. After the meal they stay to clean up. The Food Service Staff will dismiss the table waiters when the dining room is clean (usually 10-15 minutes after meals.)

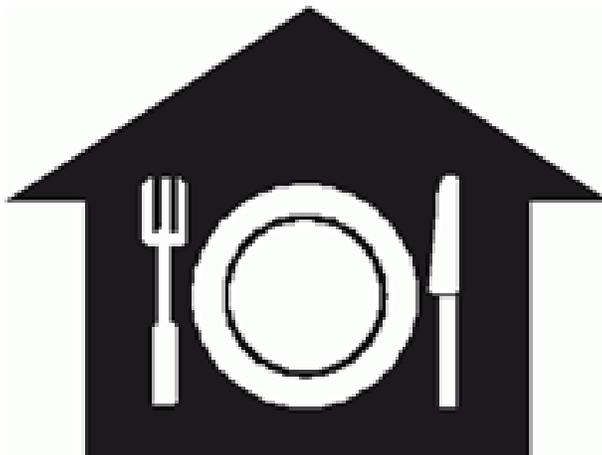
It is strongly suggested that one adult leader per unit monitor the table waiters before and after meals.

Salad Bar

There are Salad Bars available at almost every meal. At Breakfast there is cereal and fruit. Lunches and Suppers feature a variety of fruit and salad selections. Soups are also offered from time to time. Bread, peanut butter, and jelly are always available.

Special Dietary Needs for Health or Religious Reasons

Please inform the camp administration in writing of these needs by May 1 using the Special Needs request form. We will do our best to serve you. We can generally accommodate vegetarian meal requests without any problem. People with disorders such as lactose intolerance, wheat allergies, etc., may bring their own food items to use as supplements, and we will be happy to store/refrigerate them. Please mark items with the person's name and unit number.



Policies

Camp Policies

Camp Visitors

Visitors are always welcome at camp, however we ask that parents use extreme discretion with visits to camp other than Family Night -- we find that mid-week parental visits can lead to homesickness. All visitors must check-in and checkout with the camp office and must receive an official "visitors pass". When they first arrive at camp, visitors should purchase meal tickets in the Trading Post if they are going to eat meals in the dining hall.

Visitor Meals

Fees for visitor meals are \$6.00 per meal.

Family Night

Wednesday evenings at Falling Rock are great for visiting with family and friends in the wonderful setting of camp. A special meal will be served beginning at 6:00 p.m. following a 5:45 p.m. assembly. Troops and/or families are also welcome to bring their own picnic fixin's and eat outside (no outside food in the dining room, please). The Family Night Campfire will begin at 8:00 p.m. and should conclude around 10:00 p.m.

All Scouts should plan to remain in camp until Saturday morning, and not go home on Family Night.

Please be prepared to give us a head-count of family night visitors during check-in on Sunday, so that we may be prepared with enough food. Unless picnicking, visitor meal tickets must still be purchased in the Trading Post for the family night supper.

Please remind families that pets are not welcome at camp.

Songs and Skits Standards

The Simon Kenton Council and the Boy Scouts of America believe that Scouting is a character-building organization, and that this concept should permeate our program to all levels, including skits and songs.

1. All acts (skits, songs, run-ons, etc.) must be screened by the unit leader and the person in charge of the event (campfire or song) prior to performance in front of a group.
2. Campfire programs are the place where the positive example is set.
3. No Toilet Humor – anything that involves bodily functions, toilet paper, etc.
4. No Water – where the audience, participants, or stage area gets wet.
5. No embarrassing an audience member without their prior knowledge and agreement to participate.
6. No racial put-downs, making fun of mental or physical abilities, religious groups and others.
7. No portrayal of violent behavior.
8. No performances with sexual overtones.
9. Avoid anything that is not in keeping with the ideals of the Boy Scouts of America.
Unacceptable acts that get on stage will be removed immediately.



Policies

Policies and Procedures

Medical Policies

Each Troop is responsible for bringing Scouts to the Health Lodge in non-emergency situations and/or to receive daily medications. If assistance is needed please check with the Camp Director or Health Officer.

PRESCRIPTION MEDICATION – All youth prescription medication must be checked into the Health Officer at the time of check in. After mealtime, if a Scout needs medicine he should go to the health lodge with a parent or adult leader. The leader will check the medicine and verify administration and note it in the prescription medicine log, witnessed by the health officer. All youth prescription drugs must be locked in the Health Office with restricted access and records kept detailing dispensing activity. Also, please note that needles used for insulin injections or other prescribed medications must be placed in the biohazard container located in the Health Office. The Health Office will also provide cold storage for medications requiring refrigeration.

All medications must be submitted to the First Aid Station for safekeeping and storing. Exceptions must be approved by the Health Officer and include insect sting kits, medication to control heart problems, asthma inhalers, and other medication that is required immediately in an emergency. All medications will be returned at the end of the session.

Medical, Health, and Sickness Insurance Coverage

The Simon Kenton Council provides accident and sickness insurance coverage for each registered member of our council. This council-wide coverage protects each member all year long while attending official Scouting functions. Maximum benefits are \$15,000 for Accident Medical expenses and \$7,500 for Sickness Medical expenses (sickness that manifests itself during the Scout's activity). All claims are to be submitted directly to Council Service Center by the family. Claim forms may be obtained at the Council Service Center or the Health Lodge. Contact the Simon Kenton Council for further details. **NOTE:** All units or individuals visiting Camp Lazarus, from out of council must provide their own insurance and claim forms, in case of accident or illness while at camp or in route to camp. You will be required to provide proof of coverage at the Camp Office.

Policies

Camp Policies

Insurance Coverage

The BSA Accident and Sickness Insurance plan's purpose is not to replace or diminish the need for family health insurance. Rather, its purpose is to provide assurance that financial help is available to help meet emergency medical expenses should an injury or illness occur during a Scouting activity.

Particular care should be taken to remind parents and leaders that medical expense benefits are paid on an excess basis after the first \$300.

The "responsible party" for all medical services is the family of the person injured, and the family's health insurance should be reported as such to ensure proper billing.

Units of the Simon Kenton Council are automatically covered by this plan. Out-of-Council units are covered only when: a) their unit purchases this optional coverage, or b) their home council has a blanket policy covering all council units. Some out-of-council units may have their own accident and sickness policy that is completely separate from the BSA plan. In any case, out-of-council units will need to bring with them the appropriate policy number and claim form for use in making claims.

Processing Claims

- Use the claim form provided to you. The unit leader should complete the leader's statement on the claim form and sign.
- Have the attending physician complete and sign his statement on the claim form or issue his own statement.
- Attach all bills to the claim form and give to parents. Parents then complete their statement (especially family insurance information) and send materials to the address on the claim form.
- Parents should keep a copy of everything sent to insurance companies.

Exceptions

These insurance policies and procedures do not apply to out-of-council units or units chartered by the Church of Jesus Christ of Latter Day Saints. Out-of-council units should check with their home council for coverage or their unit insurance policy. LDS units are insured through the LDS Church.

Policies

Camp Policies

Health Forms and Physical Examinations

It is required that all members of the Boy Scouts of America have periodic evaluations by a physician to participate in the long-term camp program. Scouts and leaders who do not have a valid health form will not be permitted to remain in camp. We can only accept the BSA National Medical forms. We cannot accept sports or other physical forms. **We also strongly suggest that participants attach a photocopy of their insurance card to their health form to expedite hospital services if necessary.**

In recent years in an effort to provide better care to those who may become ill or injured and to provide youth members and adult leaders a better understanding of their physical capabilities, the Boy Scouts of America established minimum standards for providing medical information prior to participating in various activities. The form is 3 parts including parts A, B, and C which requires a doctor's signature, for all participants. The medical form and special needs request form are available on our website at www.skscouts.org.

Medical Recheck

Upon arrival in camp, a quick re-check will be given to all boys and leaders by the Health Officer before participation in any camp activity. Medical forms must be submitted to the camp at this time. They will be returned to the unit at the end of the session.

First Aid Services

A First Aid Station/Health Lodge is located in camp and is staffed by personnel trained to handle minor accidents and illnesses. First aid at camp is just that . . . first aid. Special arrangements for the treatment of more serious cases have been made with local facilities. All medical emergencies must be reported to the Health Officer immediately. Emergency service is available 24 hours a day.

Financial responsibility for any medical treatment received at a local clinic or hospital is the responsibility of the family, not Simon Kenton Council.

The treatment of pre-existing or non-camp related illnesses or injuries should not be expected, and such cases may be referred to local health-care providers depending on the nature of the injury or illness.

Many minor first aid needs can be met by the unit through the unit's first aid kit. Unit Leaders should use common sense regarding what to treat within the unit and what to refer to the Health Officer. First aid kits should include: antiseptic soap, 2-inch roller bandage, 1-inch roller bandage, 1-inch adhesive tape, 3-by-3 inch sterile pads, triangular bandage, assorted gauze pads, adhesive bandages, clinical oral thermometer, scissors, tweezers, sunburn lotion, lip salve, poison ivy lotion, small flashlight, absorbent cotton, water purification (iodine) tablets, safety pins, needles, paper cups, foot powder, and instant ice packs. Because of the possibility of exposure to communicable diseases, first-aid kits should include latex gloves and antiseptic to be used when giving first aid to bleeding victims, as protection against possible exposure. Mouthpieces or mouth barrier devices should be available for CPR. Properly dispose of any items contaminated with blood or other body fluids.

Sick Call

NON-EMERGENCY FIRST AID is to be treated at the SICK CALL. This applies to sunburn, routine medications and treatments, etc. Sick Call hours are one hour after each meal and when prescriptions call for medicines to be dispensed at other specific times. Please adhere to these times as much as possible.

Policies

Camp Policies

Camp Emergency Procedures

Emergency situations must be reported immediately to the Camp Director or a senior staff member.

- All camp-wide emergencies are under the direction and supervision of the Camp Director. Everyone is expected to cooperate and follow instructions of the Camp Director or his/her designee. This will help to ensure everyone's safety and to resolve the emergency expeditiously.
- All Scouts and leaders must be familiar with basic camp emergency procedures and emergency signals. An emergency drill will be held within 24 hours of the start of each camp session.
- Firefighting equipment is located in each campsite and throughout camp, and it should not be tampered with. There is a \$25.00 fee to recharge fire extinguishers that have been maliciously discharged.
- Do not panic and remain calm.

Camp Mobilization Procedures

- The camp emergency signal (depending on the camp) consists of a siren or a series of three horn blasts. We have ten minutes to assemble everyone once the signal is given!
- Everyone should proceed quickly and safely to assigned assembly areas. Campers and leaders assemble as they do before meals. If the emergency is in this area, a staff member will direct everyone to assemble in the parking lot. Unless they have already been given emergency instructions, staff members report to the camp office.
- All camp programs and activities will cease, and staff members in those areas will remain until their area is clear of campers before continuing.
- Adult leaders in campsites should assist in clearing everyone out of the area, making sure that no one is left behind or asleep. However, leaders should not return to their campsite if they are already in another area of camp, but should proceed directly to the assembly area.
- Leaders should take roll of who is present and missing. This should be reported to the Camp Commissioner when called for.
- Campers and leaders remain assembled until further instructions are given or until the all clear is sounded.

Lost and Missing Persons

- Please remember that camp has activities available over a large area, with on property hikes to remote areas. Most "lost" Scout situations involve a Scout or leader not knowing where another Scout is, rather than the Scout actually being lost.
- First, search the camping area thoroughly – tents, latrines, and the immediate vicinity.
- Second, check areas where the Scout was last reported to have been seen or been heading.
- If a person misses a scheduled meal without prior notification, they are to be considered missing.
- Treat all reports of missing persons seriously. Notify the Camp Director immediately of who is missing, where he was last seen, when he was last seen, what unit and campsite he is in, and any other pertinent information. The Camp Director will determine a plan for the search. Camp Mobilization may become necessary to determine if multiple persons are missing.

Policies

Camp Policies

Medical Emergencies

- Administer first aid to the patient at the location of injury - program area or campsite. Upon decision of an adult leader or senior staff member, refer to Health Lodge.
- Bring patient to Health Lodge with Unit Leader. If patient cannot be moved, send runner for the Health Officer. If an adult leader is not present, send a runner for an adult leader from the patient's unit.
- Camp Health Officer will administer further first aid to extent of training. If further medical attention is required, the adult leader, in consultation with the Health Officer, will determine further steps.
- The Camp Director is notified before additional steps are taken or outside resources are evoked, unless the injury is life threatening.
- If possible, the adult leader informs the parent/guardian of the patient of the patient's condition.
- The Health Officer and Camp Director are available for reference.
- The Health Officer assembles the following in a packet for the adult leader:
 - Patient's Health History/Medical Evaluation
 - Insurance Claim Form
 - Letter of Instructions to Parents about insurance
 - Map to Outside Medical Facility
- The adult leader, or one of his assistants, transports the patient to the outside medical facility. The camp will provide transportation only if the unit has none available. Camp staff will accompany the patient only if necessary for medical reasons or to ensure Youth Protection guidelines.
- If the patient's condition is determined immediately life-threatening or safe transportation is not available, the Health Officer will request transportation from an emergency service. The Unit Leader must follow the patient to the hospital.
- Upon return to camp, the adult leader and patient must report to the Health Officer what outside care was given.
- Please consult the section on insurance coverage for instructions on filing a claim.



Fire Emergencies

- Small fires that are easily fought using immediately available firefighting equipment must still be reported to the Camp Director, Camp Ranger, or a senior staff member as soon as possible for further assessment.
- Out-of-control fires and structure fires must be reported immediately to the Camp Director, Camp Ranger, or a senior staff member, as the safety of everyone in camp is of paramount importance.
- The camp will assemble according to the Camp Mobilization Procedures in an area that is deemed safe and away from the fire.
- Camp management will coordinate fire-fighting measures, calling outside resources as deemed necessary.
- If evacuation is necessary, it will be coordinated and directed by camp management.

Policies

Camp Policies

Aquatic Emergencies

- The camp will follow the Lost Persons plan when a buddy tag is unaccounted for on the “IN” board or when a person is unaccounted for during a buddy check.
 - The aquatic area will be quickly and safely cleared and secured for the search.
 - The Aquatics Director will manage the lost swimmer search until outside authorities (if needed) assume control. The Camp Director will be notified immediately.
 - Additional staff members will participate as directed.
 - A lost person search will simultaneously be conducted throughout camp.
- Management of buddy tags and buddy boards is the responsibility of the aquatics staff. Unit Leaders should support the aquatics staff by setting a positive example for campers. Campers or leaders who forget their buddy tag are NOT to be ridiculed.

Severe Weather

Severe weather at camp can include light to heavy rain, thunderstorms, high winds, tornadoes and flash floods. These can approach quickly and without warning, and they can strike at any time of the day or night. Camp management monitors local weather conditions and takes steps deemed necessary to protect campers, leaders and staff. Follow instructions as directed, including for mobilization.

- **Severe Thunderstorms.** Take shelter in substantial buildings or structures. Program areas will remain open when appropriate, or alternative programs will be available. The Camp Director when necessary may call for camp mobilization in the dining hall.
- **Tornado.** Proceed to areas as instructed for maximum protection. Stay away from windows, and take safety under strong tables or in interior corridors or basements. If caught in the open with an approaching tornado, seek a low area and lie there. After the tornado passes, the camp will mobilize.
- **Flash Flood.** Flash floods can occur after heavy rains – even when the rains are not in the immediate area. Seek higher ground and shelter. Avoid streams and creeks, and do not cross fast-moving water.
- **High Wind.** Seek shelter from the hazards of flying debris.
- **Lightning.** Avoid tall metal objects and aquatic activities. Seek shelter. If caught in an open area, squat with hands shielding the head and avoid contact with the ground except for shoes.
- **Heat.** Summer temperatures in the afternoon can be blazing. At times it may be necessary to reduce action and increase WATER intake. Soft drinks, tea, or coffee DO NOT replace WATER. The staff will do its best to inform you when extra care and concern are needed, based on a nationally recognized heat index. ***Drink Water - Drink Water - Drink Water***

Earthquake

Earthquakes are very uncommon in Ohio, but the following steps should be followed if one occurs:

- Earthquakes usually strike without warning.
- If you are inside, stay inside; if you are outside, stay outside.
- Take cover under a heavy table, desk or bench, in a supported doorway, or along an inside wall.
- Do not use any flame source, as there may be gas leaks.
- Avoid electrical wires that may have fallen.
- Follow the Camp Mobilization Procedures and assemble in a safe, outside area.
- Camp management will assess the situation and camp facilities before sounding the all clear.

Policies

Camp Policies

Buddy System

This is personal safety and security at its most basic level. Having someone else watch out for you while you watch out for them is the key to the buddy system. The buddy system is to be used for all swimming, hiking, and outpost camping activities. It is important to use the buddy system at all times - boys and adults.

Security

- All participants (boys and leaders) must be appropriately registered members of the Boy Scouts of America, and must be registered at camp! Camp identification is required. Unregistered, non-scout siblings are not permitted in camp.
- Any suspicious individual, group, or vehicle should be reported to the Camp Office immediately for resolution.
- When exploring remote areas of camp, always have a buddy.
- Do not enter other campsites without permission.
- Everyone must check out with the Camp Director, or his designee, before leaving camp for any reason. This is particularly important during emergencies. The "Checkout" sign-out sheet is located near the camp office. Everyone leaving camp must sign out (and in).
- Unit leaders are responsible for knowing who is authorized by custodial parents/guardians to pick up a Scout and for ensuring that Scouts leave camp only with authorized individuals. Unit Leaders must consult with parents/guardians and complete a Camper Release form, which indicates specifically who is authorized to check-out and leave camp with the Scout.

Youth Protection Guidelines

In Camp, the following procedures have been established to comply with Youth Protection Guidelines:

- **Two-Deep Leadership** –
 - At all times, there must be two (2) adult leaders in camp in each campsite. One of these adults must be over the age of 21 and a registered member of the Boy Scouts of America. The other may be a parent of a Scout in the unit.
 - At no time should there be one-on-one contact between an adult and youth member. Any one-on one contacts (Scoutmaster Conferences, counseling, etc.) should be done in sight and with the knowledge of at least one additional adult leader.
- **Scout's Right to Privacy** – It is the policy of the Boy Scouts of America that Adults respect the privacy of youth in regards to changing clothes, showering, sleeping arrangements, and vice-versa.
- **Showers** – We have separate shower and changing areas for youth and adults in camp. Except in an emergency situation, adults should not enter the camper shower room. In the event that it is necessary to do so (injury, fight, etc.) you should enter with another adult, if possible.
- **Sleeping arrangements** – Youth and adults are not permitted to share tents in camp. Youth must bunk with other youth, and adults with other adults. In the situation where your Unit has an odd number of adults and youth, we will provide additional tents as needed.
- **Hazing and Bullying** – Initiations and Hazing, in any form, are not permitted in the Boy Scouts of America or in camp. Such activities do not promote the Aims and Purposes of the Boy Scouts of America and are considered to be abuse.
- **Discipline** – At no time should physical discipline, in any form, be used. This includes having Scouts run laps, do push-ups, etc. as punishment.
- As **Adult role models** to the Scouts we serve, we must always be mindful that our words can sometimes hurt. Emotional and psychological abuse has no place in Scouting, as well.

Policies

Camp Policies

Simon Kenton Council's Camper Safety Policy

Preamble

As Scouting volunteers and staff, we know that the Scout Oath and Law should be the only rules we need to live by. With increased incidents negatively impacting child safety in today's world, we need to be vigilant in our efforts to maintain a safe camping environment for all Scouts.

Action items that must be followed are:

- Upon check-in, all camp units must provide a troop roster listing all Scouts and adults. This roster needs to be checked against the troop submitted copy and the unit charter for all Simon Kenton Council units.
- All Scouts, Scouters and visitors in camp **MUST** wear a wristband. These wristbands will be issued at check-in. This is a way for the staff, and everyone who attends camp. To easily identify individuals that have not checked in or do not belong on camp property. **This is a National Standard and must be followed by everyone.**
- All vehicles must park in the camp parking lot and not in a campsite.
- All visitors are required to check in and out at the Administration Building.
- Camp Staff under the guidance of their Camp Director will monitor camp for unauthorized persons. Any questions or concerns regarding unauthorized persons should be referred to the Camp Director. Those persons found not to be official guests of Camp Falling Rock will be asked to leave and escorted off the premises. Any problems or safety concerns regarding unauthorized persons will be referred to the Camp Director or his designee.
- Upon departure from camp. All campers will leave with their unit leadership, parent, guardian or an individual approved by the legal parent or guardian. When a Scout leaves Camp Falling Rock with someone other than the unit leadership, the unit leadership needs to be aware of this action. This process is intended to maintain the accountability of all Scouts and provide for their safety.
- Leaders are reminded to be aware of problems related to unauthorized release to non-custodial parents.
- Inclement Weather Policy-Units will be notified of threatening weather conditions and advised to move to designated storm shelters if necessary. An emergency drill will be conducted weekly. Please refer to the Leader's Guide to see the procedures to follow for all emergencies.

Policies

Camp Policies

Scout Discipline Policy

It is expected that all Scouts camping at Camp Falling Rock will live up to the principles and values of the Scout Oath and Law.

So that unit leadership and their Scouts may more clearly understand their rights, and what course of action will be taken if their rights are violated, the following information should be shared before arriving at camp.

1. The Scout Oath and Law are the only rules in camp. The unit leadership is responsible for enforcing these rules and disciplining those Scouts that break them.
2. In the case of inter-troop conflicts or problems, the unit leadership of the individual Scouts involved is responsible for disciplining each of the individual Scouts.
3. The camp administration (beginning with the Camp Director of any camp involved) is available and prepared to assist in establishing communication in the event of inter-troop problems.
4. If the camp administration believes further disciplinary action is required of the unit leadership, they will request it. If it is not forthcoming, the chartering organization and District Executive will be contacted.
5. The camp administration encourages unit leadership to send any Scout home immediately who steals, vandalizes, or intentionally places another Scout in danger or harm. The administration reserves the right to take that action themselves if necessary, including sending the entire troop home within 24 hours, if necessary.
6. Hazing, "midnight raids", tent-ditching, or other such activities are not allowed at and time at Camp Falling Rock. Such activities place Scouts at risk of injury and may cause bigger problems to occur as a result of seemingly small rituals getting out of control.
7. A curfew of 10:00 p.m. will be strictly enforced for all Scouts. Scouts are required to be in their campsites by 10:00 p.m. Any Scout who must leave a campsite after 10:00 p.m. must be accompanied by an adult unit leader or camp staff member. Always maintain two-deep leadership (no one-on-one contact between Scouts and adults). Refer to #8 for exceptions.
8. Scouts may attend a scheduled camp activity past 10:00 p.m. if they have their leader's permission and they use the buddy system. Activities could include night hikes, star party, and outpost activities under camp staff leadership.

**Our Scout
Camp will be a
safe haven for
the ideals of
the Scout Oath
and Law.**



Equipment Policy

Damaged Equipment

Scouts are expected to properly care for all of the equipment they use. Sometimes, however, equipment is damaged and it needs to be repaired or replaced. If members of your unit misuse camp equipment, the cost of repairing or replacing any damaged equipment should be settled before your unit leaves camp. Damages should be reported to a member of the Ranger Staff. In the event damages are discovered after your departure from camp, an invoice will be sent to your unit for payment.

If you find something that needs repair in your campsite, please notify your assigned staff member or write a "Work Order" for the Ranger Staff. Work Order forms are located in the camp office, and each camp has a designated location to collect work order requests. Our Ranger Staff pride themselves on meeting your needs in a timely fashion.

Equipment Damage Charges

Each camper and troop is responsible for taking care of the camp equipment assigned for their use. In case of damage to this equipment, the individual or troop is responsible for the cost of repairing or replacing the damaged item. The current fees for damages are as follows:

- Canvas Replacement for Cots (Rips, Cuts, Writing on Canvas) \$30.00
- Cot Replacement (when canvas and frame are both damaged) \$70.00
- Cot End Board Replacement \$5.00 each
- Cot Leg or Side Board Replacement \$6.00 each
- Picnic Table Boards \$15.00 each
- Rip in Tent \$5.00 per inch
- Writing on Tent Canvas \$10.00 per panel

Charges for destroyed waterproofing and types of damage not noted above will be determined on a case by case basis. The maximum fee per tent and platform set is \$400.00.