

## Simon Kenton Council Rank National Guidelines Instructions

### COVID 19 Virus Scouts BSA Venturing and Quartermaster

Date Obtained Life Rank \_\_\_\_\_

Date of Venturing Award for Discovery \_\_\_\_\_

Date of Sea Scout Award for Able Rank \_\_\_\_\_

Date Eagle Scout Project Approved by District Advancement \_\_\_\_\_

District Advancement Committee Name \_\_\_\_\_

Date Council Advancement Approved Venturing or Sea Scout Project Approved \_\_\_\_\_

SKC Council Approved by \_\_\_\_\_

Provide Pages 7 through 12 of the Eagle Project Workbook completed

**Extensions cannot exceed 3 months from the youths 18<sup>th</sup> birthday or for Venturing and Sea Scouting from their 21<sup>st</sup> birthday.**

Email Request must be sent to the Youths Scoutmaster, Advisor or Skipper and copied to the District Advancement Chairman and Council Advancement email at [jeffrey-lockhart@att.net](mailto:jeffrey-lockhart@att.net) for consideration and approval. All will be responded back to the same emails.

1. It can be established that COVID-19 disruptions were the only circumstances that delayed work on Eagle Scout/Summit/Quartermaster advancement requirements, such as the service project or merit badges. If any other causes were involved, the extension request must go to the National Council following the process outlined in the GTA.
2. Extensions shall only be granted to youth in Scouts BSA who have already achieved Life rank.
3. When the council receives a COVID-19-related request for a time extension, the council reviews the request and approves it if appropriate. A written response stating the outcome of the extension request must go to the youth. If approved, the notification must be attached to the youth's Eagle/Summit/Quartermaster rank application. For Eagle, the extension must not exceed 3 months from the youth's 18<sup>th</sup> birthday; for Summit/Quartermaster, the extension must not exceed 3 months from the youth's 21<sup>st</sup> birthday.
4. Upon turning 18, the Scout must submit a completed adult application and successfully complete YPT; their participant code will now be UP for SBSA or VP for Venturing and Sea Scouting.
5. Extension requests for more than 3 months beyond the youth's 18<sup>th</sup>/21<sup>st</sup> birthday must be sent to the National Service Center following the process outlined in the GTA.

Note: A "month" in BSA advancement is defined as a day from one month to the next. For example, March 5 to April 5.

# Request for Extension of Time to Earn Eagle Scout Rank

Check if this is for extension of time to earn Quartermaster rank  OR Venturing Summit Award

*"If a youth foresees that, due to no fault or choice of his own, he will be unable to complete the Eagle Scout rank requirements before age 18, he may apply for a limited time extension. These are rarely granted and reserved only for work on Eagle."*  
 — Guide to Advancement

The council advancement committee is responsible for preparing this form. Before completing this form, please refer to the *Guide to Advancement*, topics 9.0.4.0 and 9.0.4.1. They outline the circumstances under which an extension may be considered, and the process that must be followed. Be sure to confirm that the youth member's advancement records in the BSA system are up to date before submitting this request.

Candidate's name \_\_\_\_\_ PID No. \_\_\_\_\_

Date \_\_\_\_\_ Council name or headquarter city Simon Kenton Council No. 441

Date of birth \_\_\_\_\_ Date first joined Boy Scouts \_\_\_\_\_ Life board of review date \_\_\_\_\_

Current unit membership—choose one:  TROOP  TEAM  CREW  SHIP Unit No. \_\_\_\_\_

**All of the following must be included with this application (Incomplete extension requests will be returned.):**

- The letter requesting the extension, filed by the youth member, his parent or guardian, unit leader, or unit committee member
- Council advancement committee report of findings and position statement
- Written statements (or interview summaries) from persons with knowledge of the case
- Other evidence and documentation, if any, considered by the council advancement committee in preparing the report of findings and position statement (such as meeting notes, statement from a health professional if applicable, etc.)

**All requests, letters, and position statements must include the date and signature of the author or committee chair.**

**Please provide a brief summary of circumstances preventing completion of requirements prior to 18th birthday.**

*Use this space or attach a summary. Please limit the summary to 150 words or less.*

The council advancement chair and staff advisor are to select at least two council advancement committee members who research a request for extension. Their names and contact information, along with others requested below must be provided. They may be contacted as this case is considered. (CAC = council advancement committee)

Position or Relationship	Name	Preferred Phone No.	Email Address
CAC chair	Jeff Lockhart	614-531-6358-	jeffrey-lockhart@att.net
CAC staff advisor			
CAC member			
CAC member			
Unit leader			
Parent			

I certify the procedures regarding time extensions as outlined in the *Guide to Advancement* were followed, and based on our council advancement committee's research, I recommend the following decision:

Acceptance No. of months of extension recommended by petitioner 3 by council 3

Denial

Scout executive's signature \_\_\_\_\_ Date request submitted \_\_\_\_\_

Send this signed form and all required documents and evidence noted above to the National Advancement Program Team:

<b>Scan and email to</b> Advancement.team@scouting.org	OR	<b>U.S. Postal Service, UPS, Federal Express, etc.</b> S272, 1325 W. Walnut Hill Lane, Irving, TX 75038
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